**Australia Section New Zealand Alpine Club Inc.**

**Committee Meeting Minutes**

**Feb 6th 2017 – 7pm**

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| 1. **Present:**
* Mike Pryjma
* Mark Sokacic (non-voting)
* Chris Bennetts-Cash
* Josh Holloway
* Charles Jenkins
* Suzanne Arulogun (taking minutes)

**Apologies*** Adrian Manikas
 | Chair |
| 1. **Proxies**

Mark Sokacic for Adrian Manikas | Chair |
|  |  |
| 1. **Reports from Committee members - current issues and concerns**
	1. Report on events/activities being undertaken
	2. List 2-3 concerns with current position/arrangements in Aust. Section.
* Mike’s concerns: low engagement from committee, with the result of issues becoming outstanding/unresolved for prolonged periods. Lack of events calendar.
* Suze’s concerns: difficulty at times producing newsletter
* Chris: poor attendance of club events in Sydney
1. **Matters and action items arising from last minutes**
	1. Governance update:
* Extensive discussion
* **Action arising**: review activity convenor requirements
	1. Organizational structure:
* Deferred until committee members have reviewed proposed structure options. For further discussion on fb group.
	1. State coordination roles:
* Successful appointment of ACT and SA state coordinators
* Qld coordinator TBC (Suze?)
* **Action arising**: Mike to circulate position description of state coordinator
	1. Gear hire policy
* **Action arising**: Suze to finalise and circulate to the committee
	1. Privacy/code of conduct Policy:
* Presented to club at CCM in Nov 2016 (Christchurch), with excellent reception. National Office to incorporate this into registration process
	1. Newsletter - selecting a name.
* Narrowed down to 2 suggestions: Australis and Gondwana. For further discussion on fb group
	1. Newsletter article prize
* $200 prize. Unclear the nature of this prize (gear store voucher/Mountain designs sponsorship??)
* To be circulated by email
 | AllMikeMikeMikeJosh?Mike?SuzanneSuzanne |
| 1. **Chair – report**
	* 1. Verbally presented
 | Chair MP |
| 1. **Treasurer’s – report**

There have been no financial transactions since our last meeting.Bank balance is currently AUD 5,989.52. | Josh |
| 1. **New Agenda items**
	1. Appointment of Rowan Peck as the ACT Program Coordinator as at 20 Jan 2017
	2. Mark's motions
		1. Discuss/debate this private event posting "policy" for the newsletter.

- MOTION: that private trips will not be advertised in the newsletter: YES: 4, NO: 1 Carried* + 1. Events that desire to have "official" status must be communicated to the designated event coordinator first, for the events to be sanctioned and then communicated to the general membership
* To proceed as per previous committee decision
	+ 1. Training coordinator role and events manager role
* Resolved that role of training coordinator will be combined with current chairperson’s role until the restructure which will allow for a separate training coordinator.
	+ 1. State based coordinators to have responsibility for state based events (at risk level 2 and below)
* Deferred pending 7.2.5
	+ 1. Draft risk categorization from levels 1 – 4
* Resolved to present more detail on this risk categorization to the committee prior to acceptance
	+ 1. Discuss - Committee to suspend NZAC Australia activities at risk-level 2 and above until our legal, risk, insurance issues are sorted out.
* MOTION: that legal advice be sought as a matter of priority to determine risk liability in current working environment within Australian section: YES: 6, NO: Nil Carried
* MOTION: that all NZAC activites at risk-level 2 and above are suspended pending above: YES 3, NO 4 - defeated
	1. Audit of NZAC-AU Inc. programs/activities

- MOTION: that an audit process should exist within the committee, with the role to be combined with an existing role following the restructure: YES: 6, NO: 0. Carried* 1. Trip Program - discuss proposed trips and dates.

Further work on the trip program is dependent on clarification of the role of Trip Convenor & legaladvice being sought. | MikeMarkMike/MarkMark |
| 1. **General Business**
	1. Member survey - where to from here?
* Mark has compiled detailed analysis of member survey – to be circulated for review by committee.
 | Mike |
| 1. **Next meeting**
	1. Venue , date & time

- Skype teleconference, Monday 27 March 2017 at 7pm AEDT | Chair |