**Australia Section New Zealand Alpine Club Inc.**

**Committee Meeting Minutes**

**Feb 6th 2017 – 7pm**

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| 1. **Present:**  * Mike Pryjma * Mark Sokacic (non-voting) * Chris Bennetts-Cash * Josh Holloway * Charles Jenkins * Suzanne Arulogun (taking minutes)   **Apologies**   * Adrian Manikas | Chair |
| 1. **Proxies**   Mark Sokacic for Adrian Manikas | Chair |
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| 1. **Reports from Committee members - current issues and concerns**    1. Report on events/activities being undertaken    2. List 2-3 concerns with current position/arrangements in Aust. Section.  * Mike’s concerns: low engagement from committee, with the result of issues becoming outstanding/unresolved for prolonged periods. Lack of events calendar. * Suze’s concerns: difficulty at times producing newsletter * Chris: poor attendance of club events in Sydney  1. **Matters and action items arising from last minutes**    1. Governance update:  * Extensive discussion * **Action arising**: review activity convenor requirements   1. Organizational structure: * Deferred until committee members have reviewed proposed structure options. For further discussion on fb group.   1. State coordination roles: * Successful appointment of ACT and SA state coordinators * Qld coordinator TBC (Suze?) * **Action arising**: Mike to circulate position description of state coordinator   1. Gear hire policy * **Action arising**: Suze to finalise and circulate to the committee   1. Privacy/code of conduct Policy: * Presented to club at CCM in Nov 2016 (Christchurch), with excellent reception. National Office to incorporate this into registration process   1. Newsletter - selecting a name. * Narrowed down to 2 suggestions: Australis and Gondwana. For further discussion on fb group   1. Newsletter article prize * $200 prize. Unclear the nature of this prize (gear store voucher/Mountain designs sponsorship??) * To be circulated by email | All  Mike  Mike  Mike  Josh?  Mike?  Suzanne  Suzanne |
| 1. **Chair – report**     * 1. Verbally presented | Chair MP |
| 1. **Treasurer’s – report**   There have been no financial transactions since our last meeting.  Bank balance is currently AUD 5,989.52. | Josh |
| 1. **New Agenda items**    1. Appointment of Rowan Peck as the ACT Program Coordinator as at 20 Jan 2017    2. Mark's motions       1. Discuss/debate this private event posting "policy" for the newsletter.   - MOTION: that private trips will not be advertised in the newsletter: YES: 4, NO: 1 Carried   * + 1. Events that desire to have "official" status must be communicated to the designated event coordinator first, for the events to be sanctioned and then communicated to the general membership * To proceed as per previous committee decision   + 1. Training coordinator role and events manager role * Resolved that role of training coordinator will be combined with current chairperson’s role until the restructure which will allow for a separate training coordinator.   + 1. State based coordinators to have responsibility for state based events (at risk level 2 and below) * Deferred pending 7.2.5   + 1. Draft risk categorization from levels 1 – 4 * Resolved to present more detail on this risk categorization to the committee prior to acceptance   + 1. Discuss - Committee to suspend NZAC Australia activities at risk-level 2 and above until our legal, risk, insurance issues are sorted out. * MOTION: that legal advice be sought as a matter of priority to determine risk liability in current working environment within Australian section: YES: 6, NO: Nil Carried * MOTION: that all NZAC activites at risk-level 2 and above are suspended pending above: YES 3, NO 4 - defeated   1. Audit of NZAC-AU Inc. programs/activities   - MOTION: that an audit process should exist within the committee, with the role to be combined with an existing role following the restructure: YES: 6, NO: 0. Carried   * 1. Trip Program - discuss proposed trips and dates.   Further work on the trip program is dependent on clarification of the role of Trip Convenor & legaladvice being sought. | Mike  Mark  Mike/Mark  Mark |
| 1. **General Business**     1. Member survey - where to from here?  * Mark has compiled detailed analysis of member survey – to be circulated for review by committee. | Mike |
| 1. **Next meeting**    1. Venue , date & time   - Skype teleconference, Monday 27 March 2017 at 7pm AEDT | Chair |