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Australian Section Inc

Sept 5th 2016 General Meeting Minutes

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| **Date** 5th September 2016 | | **Tim**e : 7pm | **Location** : Skype | | |
| **Meeting called by** | Bi-month General meeting | | | |
| **Note taker** | Adrian Manikas | | | |
| **Present** | Mike Mark Josh Adrian Suze | | | |
| **Apologies**  **Proxies** | Chris Pierre  Mike for Pierre | | | |
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| **3** | 1. **Business from previous meeting** | | | | | |
| **3** |  | | |
| **Discussion:**   * 1. (3a/b) – Protocol document outlining equipment hire process and hire cost   2. 6c) Remaining members provide a position description to the Chair (Mike)   3. 6e) Look into the probability of an Australian Section training coordinator      + Pierre overseeing that role, carried forward below.   4. 6h) An ACC draft be made available for the next newsletter      + DONE   5. 7a) Introducing both volunteer and professional based trainers into Australian Section      + Full support for continuation of further research      + Mark calls for review of budget and income of the section. | | | |
| **Action items** | | **Person responsible** |  | **Deadline** | | |
| 1. a) Confirm protocol doc over email 2. b) Carry forward and have finalised at the next meeting 3. e) Prepare proposal scope document for instruction process 4. Get information on funding formula from HO | | All  All  Mark  Josh |  | | |
| **4** | **4. Chair Report** | | | | | |
|  | Chair Report Mike Pryjma | | |
| **Report :**  CHAIR REPORT - 5 Sept 2016 Meeting  A.Committee membership issues:  1. Brent McNiel resigned as Secretary on 31 July 2016  2. Adrian Manikas appointed as Secretary on 16 August 2016  3. Mitch McKean resigned as General Committee member on 22 August 2016 and this position remains vacant.  4. Dept of Consumer Affairs (Vic) have been contacted with respect to updating new Committee membership  B.Recent Activities:  1. Intro to Mountaineering course run by Snowy Mountains Climbing School during 5-8 August 2016. Feedback from participants was very favourable. Need to review the format of course for next year - make it more an intermediate course by recognising more assumed knowledge, including extra learning outcomes & making the course a 5 or 6 day course.  2. Melbourne based committee members organised a meetup evening in Melbourne on 7 Sept 2016 for visiting NZAC President, Penny Brothers and including Mark Inglis as part of the program. Thanks to all who made this possible.  3. Inaugural Blue Monkey Ice Festival was held on 27-30 August 2016 - despite a small number of participants it was a resounding success. Well done everyone involved.  4. Newsletter – compliments of great work from Chairman and members.  C. Organisational Issues:  1. Staffing issues at NZAC Head Office have been identified as a significant issue with respect to current workloads. The current Governance model for NZAC has also been identified as inappropraite. Moves are afoot to undertake an organisational review of management structures, staffing & governance.  2.  Issues with Australia Section organisational structure and the current Rules governing operations have also been identified as inappropriate & not meeting current member requirements. A review of these has been proposed.  D. Other Issues:  1. The Trip Application Form were reviewed & some issues were identified - draft form prepared, but still awaits formal approval prior to adoption.  2. Conditions governing hire of NZAC purchased equipment have been prepared -  still awaiting approval. | | | |
| **Action items** | | **Person responsible** | **Deadline** | | |
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| **5** | **5. Treasurers report** | | | | | |
| **5** | Treasurers report Josh Holloway | | |
| Treasurers Report:  Current Bank Balance:  $7,270.51  Revenue  Head Office Subs $1,612.83  Expenses last 2 months:  Brent AGM travel $18.45  \*Discussion – Re-discussed to reimburse each delegate up to $150 to attend AGM. Delegate being a current serving committee member returning for a following term. – Unified agreement.  Alliance Hotel (Brisbane speaker- Tim McCartney Snape) $120  Up coming costs- payment of equipment NZD1,370 | | | |
| **Action items** | | **Person responsible** | **Deadline** | | |
| 1. Chase up 2 subsidy applicants from winter NZAC courses 2. Josh’s details to be assigned to the future training subsidy program in the newsletter | | Josh  Suz |  |  | | |
| **6** | **6. New Agenda Items** | | | | | |
| **6** | New agenda items | | |
| **Discussion:**   1. Facebook Committee Group  * Mike put forward his thoughts on lack of feedback from some Facebook posts. Confirming the FB group is the best means of ongoing discussion. * Mark will post a link to samepage.io to see a potential alternative to the FB page. Will discuss and review.  1. Privacy Policy  * Mike has drafted a new broad privacy policy.  1. Post-Activity evaluation  * Total agreement of starting to gain post activity evaluation on ALL NZAC-AU trips  1. Committee positions  * Mike proposes to keep currently vacant positions vacant until the review of the organisational structure. * Agreed  1. Australian mountaineers meet-up page  * Mark Proposes NZACAU meet up page, min trail $10-15 per month for 6 month. For the purpose of sourcing non-members to get involved in social events and alike. * Agreed  1. Procedures for Event posting/registration  * Mark asking that any events within the section, be sent through him as the events co-ordinator. * Discussion led to staying with current setup with the addition of Mark being informed of any events in advance to keep tabs.  1. Competition for Newsletter name  * $50 voucher prize  1. Prize for best article contribution to newsletter  * Seeking prizes/vouchers from mountain designs for sponsorship of competition  1. Organizational structure review  * Mike asks for 2 things; * 1. Endorsement for overall proposal for general structural review * Agreed * 2. Endorsement of forming a small working group to research and put together a report on the best course of action for review by the remainder of the committee. * Pierre endorsed as convener of above working group. * Mark appointed as second working members. * Mike to ask Chris, otherwise Adrian will step in. | | | |
| **Action items** | | **Person responsible** | **Deadline** | | |
| 1. Passed by majority that NZACAU should have its own privacy policy. Mike to redraft and recirculate 2. Mark to put Post evaluation form onto Google doc. 3. Meet up page to be managed by events coordinator. 6 month trail 4. Investigate possibility of NZAC PayPal setup. 5. Proposal draft for article prize/sponsorship with mountain designs. 6. Consult Chris on willingness to be involved with small working group | | Mike  Mark  Mark  Josh  Adrian  Mike |  | | |
| **7** | **7. General Business** | | |
| 7 | General business | | |
| **Discussion:**   1. Mark – Survey    * 1. Suggestions to be put in, Mark to recirculate. 2. Penny Brothers talk. | | | |
| **Action items** | | **Person responsible** | **Deadline** | | |
| a) Proposed changes to survey be implemented and recirculated to committee members | | Mark |  | | |
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| **Meeting closed** | 10:00pm |
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| **Next Meeting** | Bi-Monthly general meeting |
| **Date** | 24th Oct 2016 |
| **Time** | 7PM |
| **Location** | Skype |