



## Executive Committee minutes

Tuesday 17 May, 6pm at HOM

### 1. Apologies

Richard Wesley, Peter Cammell, Helen Wilton

### 2. Updates from the minutes of last Exec Committee meeting (5 April 2011)

- Unwin Project – construction going well thus far, with no hiccups to date. Our 3<sup>rd</sup> site meeting is scheduled for 19.5.11.
- Canterbury Community Trust loan application has been declined. Loan application being made to SBS for \$125k (& *has since been approved yeh!*). Plan C – pursue further member loans. Awaiting funding application decision from Community Trust of Mid & South Canterbury. Application to The Southern Trust was declined.
- Pakistani flood appeal & Chch earthquake appeal – funds to be distributed as donations have now dried up.
- MSC alpine programme coordinator Andrew Hobman has moved in. All going well thus far - he hasn't broken anything yet, & the extra bikkies for morning tea are great ☺. We will be invoicing MSC on a monthly basis for the additional internet, copying & miscellaneous costs.

### 2. Mt Ruapehu Accident

Coroner's Inquest – date yet to be finalised (likely to be mid September). All agreed that Alison Douglass' offer to represent the Club at the Inquest on a pro bono plus expenses basis should be accepted. CCM to be asked to endorse this. Several other points to be discussed at CCM – legal representation for the club instructors & budget impact, & further circulation of accident reports. It was recommended that further discussions on these points should involve John Nankervis & the 3 key instructors.

### 3. 2010-11 Business Plan update (attached)

### 4. Meeting reports

- Unwin site meeting 6.4.11 – official site handover completed.
- Convenors meeting 9 April – minutes now circulated.
- Instruction committee meeting 10 April – much discussion on supervision of beginner level courses & possible changes to the instruction framework.

### 5. Upcoming meetings (Ollie)

- DOC re national bolting issues, 18.5.11.
- CCM 21/22 May. Billets organised for John Jordan, James Wright & Chris Brown.

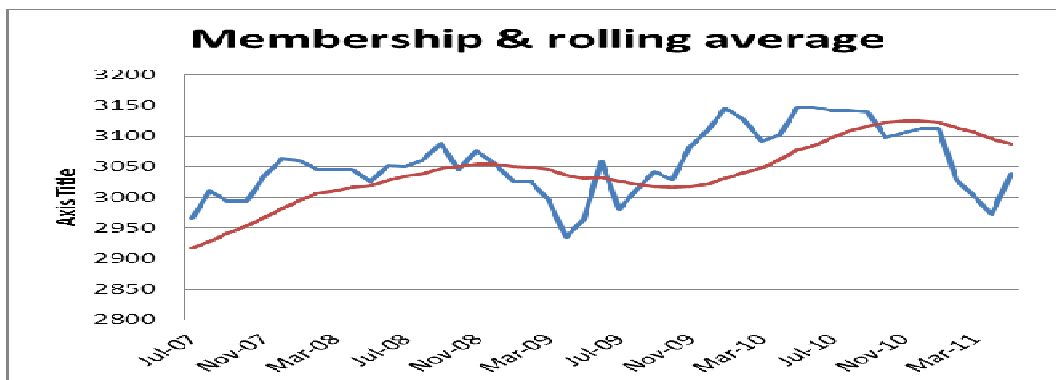
### 6. Website

- Drupal 6 upgrade progressing well – we should have a draft template for the new look & architecture by the end of May. Project is on track for completion by the end of June.

- Membership database – further research on CiviCRM as our preferred option. Essentially the functionality we need does not quite exist right now, so we will have to invest in it's development.

7. Office Update and Membership

Current membership	M'ship total last month	12 month rolling average	Rolling average last month	New members vs Strike offs for April 2011	Average member yield (monthly subs rev/new + renewals)
3038	2971	3083	3095	48/120	



Membership retention

Latest membership retention report from Helen was discussed, & the success of Helen's work recognised. Agreed that both this latest report, & the "warm fuzzy" email sent to Helen, should be circulated to sections to highlight the success of this initiative. Local club member James Smith has taken over from Helen, who is now out of the country until mid August.

Staff Updates:

Major projects for each of us at the moment include:

- **Ollie:**  
Accommodation projects – Unwin rebuild, Whangaehu recladding, windows & toilet.  
Ruapehu Accident report etc  
Website project – Drupal 6 upgrade.  
Membership database project – civiCRM option.  
**Annual leave & TIL balance = 10.5 days**
- **Margaret:**  
To do list discussed.
  - Geoff suggested that either Shelly or Anne at Adventure South might be able to offer some advice on Eftpos terminals.
  - Agreed that the De La Beche plaque should go to Unwin.
  - Suggested that the Euro hut tickets need promoting again.
  - Storage of second copies of library books was questioned. *Only valuable second copies are being kept, potentially for sale.*
- **Kester:**

Update discussed – the main item being the increased volume of the update itself, which was appreciated by all ☺

- **Pat:**

Update discussed. NBS, & it's place within the overall NZAC climbing strategy was discussed at length. Recommended that NBS be changed for 2012, to 2 event (1 north, 1 south) at different locations.

#### 8. Finance

- Financial reports discussed. Noted that hut valuation expense needs to be journalled out of office insurance.
- Section donations/loans – Auckland section loan of \$30k received. Total section loans of \$132,500 have been journalled into the Development Fund.
- HOM loans due for repayment in August 2011 – invitation to be sent to convert these loans into Unwin donations, with Banff tickets & an invite to the Unwin official opening.

#### 9. General Business

- Graham Langton has completed his book on Jack Clarke – he received a DOW Hall grant.
- FMC agm & proxies: Ollie to organise NZAC delegate votes – noted that Stu & Nank will both be at the FMC AGM.
- Section person for Exec Committee – agreed that either of the Vice Presidents should be co-opted.? Paul Prince also to be invited.
- ONZ Forum – agreed that it would be appropriate to offer to speak on the topic of the Ruapehu Accident, & our learning from this (contingent on Coronial Inquest, & permission of family of the deceased). Access could be another topic for this Forum – probably a workshop rather than keynote. The experience of Mt Eden Quarry would be a good working example to present.
- Mark Pugh-Williams funding request for the world sportclimbing champs in Italy was approved.

Meeting closed: 8.15pm

## **Next meeting: 15 June**

### **Other 2011 meeting dates:**

**Tues 5 July**

**Tues 9 August**

**Tues 6 September**

**Tues 4 October**

**Tues 8 November**

**Tues 6 December**