



Minutes of the Executive Committee Meeting

held Tuesday 6 Dec, 6pm at HOM

1. Apologies

Stu Gray, Peter Cammell

Present: Geoff Gabites, Ollie Clifton, Helen Wilton, Richard Wesley, Gillian Crombie (via Skype); Clayton Garbes, James Smith, and Mike Buchanan (C/W Section).

2. Updates from the minutes of last Exec Committee meeting (11 Oct 2011)

- Unwin Project – close to project completion (contractor still working on minor jobs) – hopefully this will be wrapped up prior to Xmas. Official opening on 15/16 October a great success.
- Mt Ruapehu accident – nothing to note on Coroner's Inquest.
- 2011 membership survey – analysis yet to be done.
- Remarkables Ice & Mixed Festival 2012 – NZAC will sponsor event, & run Banff in Queenstown on final night of the festival.

3. 2011-12 Business Plan (attached)

Update was circulated and presented by Ollie.

- Good work on Access by Chris Burtenshaw;
- Some progress on Ruapehu septic tank plans;
- Porter Lodge warden in place, but Homer Hut wardens now needed
- Instruction - it was agreed that Instructors' hut fees should be included in Course costs;
- Calendar: review whether NZAC should do an annual calendar. 'Climber' promotion.
- Banff event review: several discussions lately on where Banff is going strategically, & how we can best deliver the event nationwide. 14 showings this coming year (50% increase in 3 years) so it was thought better holding at this point rather than expanding. Feeling was that an independent review of the Banff system is necessary, to canvas all views (Sections and National Office). Pat to continue negotiations with Banff re securing filming rights in NZ.

4. Finance

- Oct & Nov 2011 payment lists signed off.
- Profit & Loss report circulated. Discussion regarding Publications income trending downwards currently.
- Insurance – coverage for guides on NZAC instruction courses. Awaiting response from Insurers.
- HOM loans – yet to make contact with Stephen Barker. Ollie to see Dave Bamford for contact details.

5. Meeting reports

- National instruction committee teleconference 12 Oct – very successful, rock instruction course requirements yet to be clarified.

- MSC AGM 27 Oct – very positive atmosphere this year.
- ONZ Outdoor Forum 28/29 Oct – went well, great networking as always. Paul Chaplow has since resigned as ONZ CEO.
- AGM – 4 Nov: a great event – panel discussion worked well.
- CCM – 5/6 Nov: went well, much to implement now. Minutes yet to be circulated.

6. Upcoming meetings

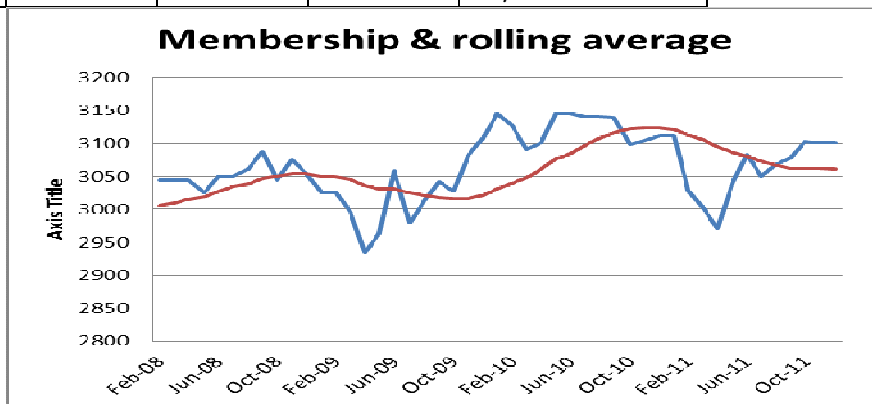
- NZAC staff lunch 14 Dec at The Brewery.
- Governance Review work party teleconference – planned for the week of 12 – 16 Dec. Ollie provided a verbal update.

7. Website

- Latest e-commerce stats for Nov circulated.
- Membership database – see Community update from Richard Thomson.

8. Office Update and Membership

Current membership	M'ship total last month	12 month rolling average	Rolling average last month	New members vs Strike offs for Nov 2011
3101	3103	3061	3063	63/71



Membership retention

Latest membership retention report from circulated. James provided a summary.

- Staff Updates:

Major projects for each of us at the moment include:

- **Ollie:**
 General Manager – advertising & recruitment.
 Accommodation projects – Ruapehu septic tank replacement, Unwin rebuild completion, De la Beche removal.
 Website – hut bookings, & climber.co both well under way.

Membership Database project – CiviCRM implementation.
Annual Leave & TIL: 20 days. Xmas holidays will eat up 10 days leave.

- **Margaret:**
To do list circulated.
- **Kester:**
Update circulated.
- **Pat:**
Update circulated.
- **Narina:**
Update circulated. Narina to begin collecting hut bednight data.

Travel Insurance: Paper on travel insurance proposal accepted, with additional non-member fee of \$60, with review after a year to ensure that office costs are being met and to relate to membership gain/retention.

Last minute items:

- ONZ planning forum 23 Feb – NZAC invited to participate.
- DOC intentions system – to be abandoned. Online registration system in place but no public education has taken place. Has support of FMC.
- Chas' ideas for Unwin entrance foyer briefly discussed.

Meeting ended at 8.50pm

2012 meeting dates:

Tues 7 Feb, 6 March, 10 April, 8 May, 5 June, 10 July, 7 August, 11 Sept, 9 Oct, 6 Nov, & 11 Dec