

December 2004

OSONZAC Trip Guidelines

Some brief guidelines on the running of trips are outlined below.

Trip Selection

- ?? It is desirable the trip leader be familiar with the area of the proposed trip.
- ?? Section trips are normally Grade 1 to 2 climbs with a low risk of objective danger.

Organisation

- ?? Trips are advertised in the Otago Climber. The notice should give an indication of the difficulty and the experience required. Numbers should be limited on more difficult trips.
- ?? The trip leader will advise those interested in going on the nature of the trip, the necessary experience, fitness & equipment.
- ?? People attending trips are expected to be self-contained re food and equipment including a personal first-aid kit. The trip leader will normally facilitate the sharing of party gear such as tents and cookers.
- ?? The trip leader will check people attending have bought the essential climbing equipment they will need. (e.g. ice axe, crampons, helmet) and exclude those who have failed to do so. A gear list is available in the Section area of the NZAC website.
- ?? Trip members must advise the trip leader of any serious medical conditions (eg asthma, diabetes) they may have and advise them on the need of any essential medications they may require.
- ?? Trip transport is usually by private car. It is expected passengers will pay the provider of the car.
- ?? We aim to have a report on all trips in the Section newsletter. The trip leader can do this or delegate preparing the report to one of the trip members.

Risk Management

- ?? The trip leader shall complete a Risk Management plan. A base plan is available in the Section area of the NZAC website. The trip leader shall briefly discuss the plan with trip members at the beginning of the trip.
- ?? The trip leader is responsible for assessing risks and should clearly communicate decisions about any risks (e.g. weather, snow conditions) to the party. A cautious approach should be used.
- ?? The Section EPERB shall be taken on all trips. All trip members should be shown how to operate the EPERP and know where it is being carried.
- ?? All trip members shall wear a helmet when there is a suitable risk.
- ?? The trip leader should attempt to keep track of all party members and discourage splitting off the group of members with insufficient experience.
- ?? The trip leader shall leave a trip list with a responsible person in Dunedin who will notify the Police in the event of the non-return of the trip members. The trip list shall include the emergency contact details of all people on the trip.
- ?? When ever practicable a DOC intentions form shall also be completed.