



New Zealand Alpine Club
ANNUAL REPORT 2018

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Recreational Access – Shane Orchard

Expedition Fund – Paul Knott

Access Fund – John Palmer

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South Canterbury – Gary Brehaut

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Otago – Riley Smith

Central Otago – Wendy Johnston

Southland – Peter O'Neill

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NEW ZEALAND
ALPINE CLUB



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New Zealand Alpine Club

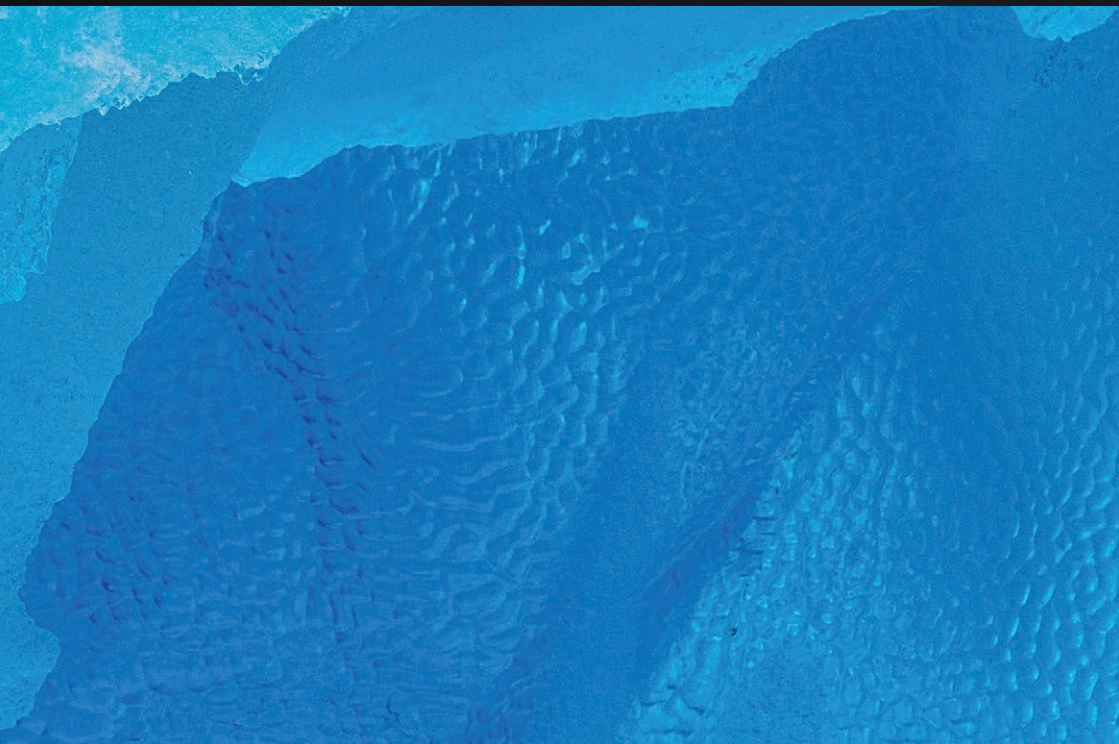
Our vision: *NZAC champions the pursuit of climbing, enabling skilled and active adventurers. We provide inspiration, information and seek to enable a vibrant climbing community.*

Our core purpose *is to foster and support climbing.*

Cover photo: RC. Photo Chris Kavazos

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Fjellklätresmett, rock wren (*Xenicus gilviventris*).
Photo Stein Tronstad

PRESIDENT'S REPORT

2018 has been busy. As a Club, in the 2018 financial year, we instructed more than 350 novice and intermediate climbers in the ways of snow, ice and rock; shared the incredible Banff Mountain Film Festival World Tour with over 12800 people; provided more than 11,000 bed nights for people at one of the Club's huts or lodges; distributed over 18,000 books, magazines and Journals; and garnered more than 169,000 unique visits to ClimbNZ. Phew!

On top of that and the myriad other Club activities and events organised and run by our indefatigable staff and volunteers, we somehow found the time and energy to (more or less) reconstitute the Club. To my mind, that was the most significant happening for the Club in 2018. The desirability of governance change at the Club had been talked about for some time and, on the back of considerable foundation work from John Cocks and Penny Brothers during their presidencies, it was a privilege to play my part in this major moment in the Club's history. A member vote (1128 for, 14 against) not only passed the 2/3rds threshold for a rule change but delivered a strong mandate for stronger governance of the Club. Thanks to the members of the governance review group, who expertly led the charge, and to everyone who voted.

Make the NZAC greater still. That became one of the taglines during the governance vote campaign. So when will it happen? As Rachel Hunter famously said, it won't happen overnight, but it will happen. For the remainder of 2018 and into 2019, an interim board will oversee a transition to Club operations under the new rules, including the first set of Board elections in August 2019. From that, the elected Board should have a mandate to tackle some of the big issues facing the Club and to set a strategic course that will deliver on the tagline.

As I mentioned in a Presidential missive in August 2018, some of those issues include: (i) improving connection and engagement in governance across the membership; (ii) enhancing the Club's member diversity, making it a more welcoming place for all shapes and sizes; (iii) delivering strong strategic leadership, to enable the Club's scarce resources to be applied in the most efficient and effective ways to deliver on our core purpose; and (iv) sustainably growing the Club's resource base to enable it to do more, better, more often. Exciting times, watch this space.

Another major highlight in 2018 was the publication of two significant and highly-anticipated guidebooks: Backcountry Ski-Touring in New Zealand and Aoraki-Tai Poutini. It is great to see a successful conclusion to these multi-year projects, congratulations to everyone involved but especially the respective authors Shane Orchard and Rob Frost. These marquee publications not only showcase the great recreational opportunities available in Aotearoa but also the Club's leading capability to deliver high-end mountain publications.

Of course, these significant milestones and all of the slightly less significant ones that came and went in 2018 would not have been possible without our amazing staff and volunteers. At the Home Of Climbing, for the first time since she started, GM Karen Leacock had a full complement of staff in her team to assist with the never-ending 'to do' list. Our staff do a stellar job but the reality is that, for an organisation with a ~\$1.5m annual spend and a complex array of operations, we are under-staffed. As money doesn't (unfortunately) grow on the trees in the carpark at the Home Of Climbing, a long-term strategy to tackle this capacity issue is needed.

Even with more paid resource, the Club would achieve little without the many volunteers who tirelessly (and often thanklessly) toil for the Club and its members. Volunteer instruction, event management, hut and crag maintenance, local advocacy and stakeholder management and Club administration all depend on volunteers and we are fortunate indeed to have such folk within our ranks. And, for the second year running, one of our volunteers was awarded the Outstanding Volunteer Award at the NZRA Outdoors Forum. Gillian Crombie, our long-timer treasurer, received the award for her substantial contribution to the Club and to conservation over an extended period. Congratulations Gillian!

2019 promises to be another busy year. As I did last year, I challenge you to think about what you can do to help, whether that be a pat on the back for your local volunteers; putting your hand up for a hut working bee; making a donation to the Club; or putting your hat in the ring for the 2019 Board elections. Because every little counts.

– John Palmer

THE YEAR IN RETROSPECT

Running the Club brilliantly

Running the Club Brilliantly was the phrase coined by past President Pete Cammell to express his vision for a modern club designed and structured to be meet the demands of an ever-evolving membership. While some change has occurred over the past 10 years, many of the challenges remain with slow progress being made on some crucial areas.

While volunteers are what makes the club operate on a local section level, the glue which holds these sections and the many committees together, sits with our paid staff. With an evolving and ever-increasing work load which reflects the growing membership, change through technology must be a crucial area of development if we are to meet the needs of the club's next 10 years.

We are well served by our staff and volunteers and those involved deserve a major vote of thanks for the dedicated and tireless jobs they perform.

Staffing and Home of Climbing Repairs

Our staffing cover has been stable for the past year with Narina, Margaret, Ashley and Tom working across a very broad range of offerings within the club. Under Karen's leadership, we continue to evolve the way our staffing needs are delivered.

The Home of Climbing (HOC), first established in 2006, has proved to be a wise investment and now sits as a very valuable club asset. Unfortunately, the 2011 / 12 Christchurch earthquakes caused some damage to the base and since May our staff have worked inside a disruptive work site as the floor slab has been repaired.

The structure of HOC is increasingly proving problematical with staff spread over two floors and the library on the second floor proving to be a difficult climb for some older members. The future of our investment in HOC is likely to be one of the projects to be reviewed in coming years.

Hut Wardens

Given the network of huts within the club's portfolio, increasingly the role of hut warden is a major factor in delivering the ethos and culture of the club, in a time honoured tradition of hospitality and local knowledge. Many huts are staffed by a rotating summer roster which allows us to provide information, advice and the highly valued hut fees.

At Unwin Hut, Pip Waters and Simon Middlemass provide the face of the club and continue to seek

innovative events to make Unwin the heart of the Aoraki village alpine community.

IT Support

The NZAC has for several years struggled to match its level of IT support with the growing complexity demanded by modern clubs and organisations. Trying to match the historical club database structure with a modern computer driven programme has proved on three occasions to be a major feat – which we have yet to overcome.

Currently the staff are working through a lengthy and extremely comprehensive process to identify the needs of our organisation and then reflect this in a modern programme, that is fit for purpose. This process has been lengthy, involved and usually in addition to a very high workload across the organisation. The delivery is still off in the future and as a result, we continue to experience times of frustration and very high work load.

Headquarters Committee and Governance Developments

A full Governance review identified the need for change and the process of developing a matching set of Club Rules to reflect a changing Governance model has been successfully carried out. President John Palmer and Past President Penny Brothers have shepherded this through the consultation process and on to an electronic vote with great success. An interim 'board' has been appointed with the role of being a transitional body through to next year's full election while the new Section Forum will provide two additional Board members and ensure the voice of the sections is well represented in the management of the club.

For the past year, the Club's Executive Committee have met monthly and provided the critical link between Club policy and CCM decisions and the day to day work of our staff. While the past governance structure may have provided a confusing picture for members, the committee navigated its governance role well. This committee now will be disbanded with its role taken over by the new Board structure.

I would like to express my thanks to those members who provided input into the review of the NZAC governance structure as well as to those who attended the monthly meetings.

- Geoff Gabites

IN MEMORIAM

<i>Name</i>	<i>Born/Died</i>	<i>Section</i>
William (Bill) Packard	4/4/1925-13/3/2009	AU
Shirley Croll	18/2/1935-22/5/2017	CW
Brett Shand	13/2/1929-29/8/2017	SC
Stewart Robertson	15/1/1942 – 2/9/2017	CW
Edmund (Ed) Cotter	15/1/1927-19/10/2017	CW
Norman Hardie	28/12/1924-31/10/2017	CW
Dorothy Fletcher	25/7/1927-10/8/2017	CW
Alex Parton	11/9/1940-22/12/2017	AK
Elizabeth (Liz) Hawley	9/11/1923-26/1/2018	OS
Gordon Hasell	1/7/1933-8/2/2018	SC
James (Jim) Simpson	10/7/1947-24/2/2018	WN
Jean Nelson	13/4/1932-25/2/2018	OT
Leslie (Les) Brough QSM	1/11/1927-9/3/2018	OT
Colin McMillan	17/9/1929-29/3/2018	OS
Rex Vickers	5/11/1926-1/4/2018	WN
James Lincoln	10/11/1931-7/4/2018	NM
Phyllis Aspinall	1/1/1922 – 4/5/2018	OT
Shirley Ellis	26/3/1926-14/6/2018	OT
Janet Holm MA Hons	12/8/1923-14/7/2018	CW
Jock Montgomery	11/1/1922-22/7/2018	CW
Steven Turner	16/7/1968-15/9/2018	AU
Magesh Jagadeesan	8/11/1985-23/9/2018	WN

Includes entries after the Annual Report list for 2017 was finalised.

ACCOMMODATION

Running a network of sixteen huts and lodges spread the length and breadth of New Zealand does present its challenges. With the ever-changing membership of the Club, the effects of climate change on the stability of steep mountainsides, changing environmental and building regulations, and of course simply the passage of time, there are forever issues to keep the Accommodation Committee busy.

It was great to see the very high level of support for the huts network in the recent membership survey.

Our flagship, Unwin Lodge, has moved from strength to strength with Simon and Pip remaining as the hard-working managers. Unwin continues to be a base for many and varied activities, from members calling in for a weekend, to photography and other courses, to base for school and other education groups. The South Canterbury section and other Club members put in many hours of valuable volunteer labour to keep the place operating and returning funds that can be used to pay off the generous loans taken out for the renovation and rebuild works.

While progress has been slow at times, a flyable hut for use in the Beetham Valley area has been steadily moving forward. We still hope to have the hut completed and moved to Unwin Lodge, before the final stage of fund raising and moving to site takes place. Good progress has been made with concession applications for Beetham and Godley Huts under consideration by DoC. While Murchison remains closed pending further geological investigations, there are suggestions coming forward for other sites that may suit a small flyable hut design, and further support mountaineering and ski touring in the Aoraki Mt Cook area. Godley Hut has recently had its windows and door replaced and is in line for an all new exterior paint scheme in the summer months.

The Westland high huts of Pioneer and Centennial are managed in conjunction with the Department of Conservation and are in good condition. We are very grateful for a grant from the Backcountry Trust (formally the Outdoor Recreation Consortium) to undertake improvements to the toilet at Centennial to ensure it can be emptied by helicopter safely and easily.

Arthurs Pass and Porter Lodges are in good condition and receive regular use from members from around the country. Homer Hut is run with the expert

and well-practiced support of the Southland Section, with constant little upgrades and improvements each season.

The North Otago Section continues to keep Elcho Hut in good condition.

In the north, Ruapehu Hut and Whangaehu huts in Tongariro National Park both require toilet improvements to enable us to easily remove human waste from the mountain and ensure no environmental impacts. Both huts have capable and hardworking local section volunteers who are organising and coordinating these important projects.

I personally visited Cascade Hut with my young family during the school holidays and enjoyed the recently renovated bunk room, quiet setting, and beautiful outlook, all only available to members who book in advance and receive the door code. It's certainly a great historic asset for the Club.

The rest of the Aspiring Valley of course continues to receive increased use year after year, and to this end a day's workshop has been planned and organised to discuss future options in the valley with respect to visitor facilities. Aspiring Hut renovations and earthquake strengthening have been put on hold while we consider the best future vision. Ideas put forward for managing the number of visitors include a trial booking system for Aspiring Hut, and perhaps even looking at its full replacement. We need to plan for and ensure the secure future of the other Club huts in the region, Colin Todd, French Ridge and Esquilant Biv.

Volunteer Club members and other volunteers put in countless hours of work to keep our huts operational. Please accept the warm thanks of the Club for your dedication and hard work. Every little bit helps keep our network of huts and lodges operating smoothly and ensures secure places of refuge for all of us who use them.

Finally, I wish to thank members of the Accommodation committee - John Cocks, Richard Knott, Michael Richardson, Ian Rogers, Chas Tanner, Phillip Tree, Alistair Walker (recently stepping down), Simon Middlemass and Pip Walter - for their contributions to the committee and the work they do with our huts.

- Richard Wesley

EVENTS

The last year saw many fantastic events take place, organised from section through to national level. The success of the NZAC's event calendar would not be possible without the committed Club volunteers that dedicate their time and effort to entertaining and inspiring new and current Club members with mountain news, culture, sports, and conservation.

NZAC sections provided excellent opportunities for members to socialise and to get motivated by the monthly talks, climbing meets, gear sales, Banff and Reel Rocks screenings, book signings to name a few. NZAC Unwin Lodge hosted the yearly photography workshop providing an excellent venue for budding photographers to learn. The 2018 National Climbing Camp had a great turn out, held at the Tukino Lodge hosted by the Wellington Section, with thanks to Eric Duggan for taking the lead. The NZAC Youth Climbing Camp was an action-packed week in Wanaka, thanks to Tony Burnell, John Entwisle and John Hammond the lead instructors and the supporting camp volunteers that made the 2018 Camp possible. With the current Youth Climbing Camp organisers and instructors looking to pass on the torch, a call for volunteers was taken on board and we are looking forward to having new faces involved in 2019. The Darran's Winter Climbing Meet based out of Homer Hut was organised thanks to Ben Dare with the support of Al Walker and despite the challenging weather, members still enjoyed the winter adventures on offer based from Homer Hut. The National Indoor Bouldering Series (NiBs) was bigger than ever with more participants than ever before. The event is set to only get bigger with two new bouldering gyms opening in 2019. A big thanks to led organiser Sefton Priestley and the other fantastic volunteers who supported this year's event. The Banff Mountain Film Festival continued to grow beyond the 2017 event with a total of 25 screenings, including the first ever screening at Mt Cook Village, and around 12,800+ people in attendance across the NZ. Banff Mountain Film Festival is an important fundraiser for the club supporting club operations, section development, the club development fund and other areas of importance to the club.

All club events, including those not mentioned in this report, are of significance on the club calendar and they are an essential benefit to our members. An important thanks to the sponsors who support the NZAC events across the country as many would not be possible without this support.

- Ashlee Peeters



Photo Troy Mattingley



RECREATIONAL ACCESS COMMITTEE

RAC activity

As with the previous year the RAC has been operating as a network of interested members corresponding intermittently via Skype, one on one conversations and email updates. This format will be continued for the time being. Two new members have come onboard over the past 12 months – Aubrey Miller and Tess Carney. John Nankervis is also assisting with review park management plans at present.

Recreational access survey

Analysis of the RAC Survey has been progressed by Shane with assistance from Aubrey. Results of the Air Access chapter were published recently and promoted to NZAC members via a news item on the website.

National Park Management Plans

The Aoraki and Tai Poutini National Park Management Plan drafts have been released by DOC for the formal submission period. RAC has offered to assist the club by:

- Preparing a list of potential issues for outdoor recreation and circulating these to other interested groups (e.g CW section, FMC and CMC) to assist their submission writing.

- Coordinating a draft NZAC national office submission which will consist of RAC submission points and Accommodation Committee submission points. This will be provided to NZAC Board on October 26.

Note that a preliminary look at the AMCNP management plan reveals several disappointing aspects including:

- unclear treatment of aircraft access proposals and associated impacts
- no parity among user groups for air access to areas mapped for 'heli-skiing' as was recommended in RAC survey report
- introduction of vague management tools referred to as 'soundscapes' and 'tranquility' setting accompanied by proposals that do not appear to be consistent with the National Parks Act.

Access Fund NZ

Since the October 2017 CCM, the Access Fund NZ proposal has been advanced by a Joint Steering Group (JSG) of RAC and FMC members who established a fixed term contract for a trial period with joint funding from each organisation (as per 2017 budgets). This contract funds an Access Advisor position for



a total of 156 hours with the main tasks being to establish and trial a work programme to assist the resolution of recreational access issues. Preparation for the trial consisted of:

- selection of 4 case study sites by the JSG with feedback from the RAC. The cases chosen were Black Peak, Mt Alfred, Kawakawa Bay, and Sheridan Hills.
- drafting of work flow and documentation templates for Access Advisor position
- conducting feedback rounds on the drafts with RAC, JSG, and also the new Advisor following appointment.

Danilo Hegg was recruited as the Access Advisor for this role and an induction process completed. Work on the 4 cases is now underway following the agreed work programme and budget allocation.

In addition to the above, a funding request of \$6000 was submitted to the 2018 NZAC budget round (and subsequently accepted) for further development of the Access Fund model prior to its launch to NZAC members. This budget is currently earmarked for continuation of a trial period for the Access Advisor role, plus branding and marketing assistance to support the launch.

The JSG held a meeting on 5 September to review progress of the current trial, and discuss options for the next phase of Access Fund development, as above, and with a particular focus on the longer term role of FMC. A decision was made for the JSG to prepare a proposal for consideration by NZAC Board and FMC Executive, respectively, providing recommendations for the next round of development leading up to a potential launch. This will focus on recommendations for utilising the available NZAC budget, together with a contribution from FMC, and will be progressed as the main agenda item for the next JSG meeting.

Beetham loo whole-of-club initiative

This proposal relates to the potential for a NZAC-led initiative for design and installation of a back-flight or pack-out waste management option from a high alpine hut, as explored in the RAC survey, conducted as a trial to learn from, and with the proposed Beetham Hut being the focus of the trial. Various parties within the Club and DOC are working on options for innovating in this space, with consideration being given to the back-flight and pack-out options.

– Shane Orchard



Photo Kaja Riedel - Snowmad photography

PUBLICATIONS

Guidebooks

Backcountry Ski-Touring New Zealand by Shane Orchard was published in June and met a very receptive market. The print run of 900 copies sold by the end of September, a great tribute to the quality of information Shane assembled and illustrated with help from a strong team, and the excellent work by NZAC staff distributing and selling BSTNZ. A reprint is planned before winter 2019.

Aoraki-Tai Poutini guidebook will be published in October after five years of sustained effort by Rob Frost, and the input of many other people including 65 who provided photographs. ATP provides detailed coverage of 15 climbing regions and for the first time includes Cook-Weheka, Copland, Douglas and Karangarua valleys. At 448 pages, covering 1047 climbing routes and printed in full colour, ATP provides a feast of information and photos for climbers and trampers to enthuse over. Thank you to the CMC who provided \$4000 to support publication of ATP. Five book launch events are planned for ATP during 27 October-12 November.

Queenstown Rock, Ice and Bouldering by Guillaume Charton will be published by NZAC and Guillaume before Christmas 2018. Guillaume has worked long hours to complete writing, design and layout of QRIB and the new guidebook will be a boost for climbers in the region.

Updated editions of *Canterbury-Westland Alps*, *Arthurs Pass* and *Kaikoura-Kahurangi* are being prepared by Yvonne Cook and Geoff Spearpoint, Graeme Kates, and Ben Winnubst respectively, and NZAC

budget permitting, will be published during 2019. New editions of *Darrans-Milford Sound*, *Ohau-Landsborough Alps*, *Tongariro* are also being researched.

An NZAC - Potton & Burton agreement for distribution of NZAC guidebooks has operated since July 2017 and significantly increased sales rates. However, the distribution arm of Potton & Burton will cease in March 2019. We are reassessing options for distribution and sales of NZAC guidebooks.

Climbnz

The usefulness of the national route database is strongly supported in NZAC membership surveys. The database provides information entered and updated by climbers, on 11,900 routes. Some progress has been achieved during the year moving the site to a new version of the platform, and improvement to the front end, but further work is needed to improve functionality of Climbnz.

NZAJ Index

The NZAJ Index 1892-2016 is available in print, and is available online at: <https://alpineclub.org.nz/product/nz-alpine-journal-index-download/>

NZAJ Digitisation

Work on the NZAJ digitisation project has been boosted by \$8,800 raised in a Givealittle campaign. Thanks to all who donated to the campaign. The funds have enabled the project leaders, Dr Claudia Posch and Dr Gerhard Rampl at University of Innsbruck to hire a graduate student to work for



three months on the project. Six volunteers have been assiduously checking page by page the digitised NZAJ 1892-2012 (about 17,500 pages). CMC member Ian Gardiner has recently completed scanning and digitising all volumes of CMC Mountaineer. Our aim is to have NZAJ 1892-2012 available online soon.

DOW Hall Fund

The DOW Hall Fund provided a \$2000 grant to support publication of *Scenic Playground: The Story Behind New Zealand's Mountains* by Peter Alsop, Dave Bamford and Lee Davidson. This large format hardcover book on New Zealand's early mountain publicity will be in bookshops from November 2018. A grant of \$1000 was provided to support publication of a novel, provisionally titled *Protection*, by Paul Hersey. The novel will be published in mid-2019. *To the mountains: An anthology of mountain writing* by Laurence Fearnley and Paul Hersey was published during 2018 with support from the DOW Hall fund.

Book recycling and Section Libraries

NZAC receives several offers each year of mountaineering literature as climbers and sections downsize or quit their libraries. Grant Hunter completes triage on those books as they arrive, and NZAC members and others can purchase them online at set prices, and the proceeds support NZAC activities.

Oral History

Oral history provides a unique way of capturing the life and attitudes of prominent climbers in their

own voice. A meeting was held to share information between CMC and NZAC about respective oral history work. About 20 oral histories have been recorded for CMC by David Harrowfield. After discussions with Tom Riley at the Hocken Library over interview direction, Limbo Thompson aims to conduct more interviews as time and health allow. NZAC will apply for a grant from Ministry of Culture and Heritage in 2019 to support costs associated with further interviews by NZAC.

NZAC Archives

The club's archives at Hocken Collections, University of Otago, continue to grow, largely thanks to Margaret McMahon keeping up a flow of club records and other material from Christchurch to Dunedin. Accessions of personal papers and photographs from club members have been rare in recent years, and the club would welcome any new additions. As well as the usual work of packaging and accessioning NZAC material as it arrives, staff at the Hocken Collections have recently completed a project to rehouse a collection of Dr. Ebenezer Teichelmann's lantern slides, ensuring their long-term survival.

Big thanks to Tom Hoyle for his terrific work on *The Climber*, NZAJ, layout and design on *Aoraki-Tai Poutini*. Excellent work by Ashlee Peters organising book launch events, Margaret McMahon and Narina Sutherland handling sales and distribution has boosted NZAC guidebook sales.

– Ross Cullen

CLIMBING/INSTRUCTION

The Climbing and Instruction Committee (CIC) oversees the Club's activities in these areas, particularly at Section level, but also the overall framework within which both our professional and volunteer instruction activities operates. There are some tough calls – climbers want to get out and get going, and dealing with paperwork, policies and procedures feels like just the opposite of that. Nevertheless, it's a challenge we have to deal with for several reasons: to provide the best opportunities for our members, to support and nurture our volunteer instructors, and to ensure that as a Club we are following best practice in all that we do.

Let's get the dreaded paperwork out of the way first. A successful desktop audit of our Professional Instruction Policies and Procedures (PIPP) resulted in some minor amendments, and we have extensively reworked the Volunteer Instruction Policies and Procedures (VIPPP). A package of trip leader resources developed the previous year has been implemented and received good feedback – it's intuitive and modelled on the thinking we'd all use when planning a private trip.

The CIC is now largely comprised of representatives who are involved in trips and instruction in their own Sections. This has the advantage that there is good communication in both directions between what's happening at Section level and the Committee, but has the downside that members are already heavily committed volunteers at Section level so shouldn't be burdened with additional committee work. However, communication and a shared understanding of what the Club is trying to achieve in this space is the most important outcome of the committee's work. It is extremely well supported by Programme Coordinator Ashlee Peeters who manages the Professional

Instruction programme, the Instructor Development Course and acts as point person for any Section matters that arise.

The Section-based, volunteer-led instruction programme and trip leaders are supported through the Instructor Development Course (IDC), typically held as a national event at Temple Basin prior to the start of the snowcraft instruction season. Following feedback from attendees, this year Sections organised their own IDC, some in the terrain where

they actually deliver their courses, while others went further afield. The plan is to alternate National- and Section-led IDC courses each year. The change in format has sparked more thinking on how we should best support our volunteer instructors. We need to strike a balance between supporting their ability to act as instructors, as well as providing them with opportunities to develop their own climbing skills. An issue that surfaces frequently is that the NZAC does not have a skills development roadmap showing participants where they are and what they could achieve through the Club.

The first steps towards a comprehensive Club-wide instruction and volunteer instructor development strategy are being taken by the CIC.

A new initiative is the appointment of a team of technical advisors (TAs), qualified professionals who can be called on (and paid) to review volunteer instruction plans (as required by the VIPPP), provide advice for planning Section trips, and for other matters as required by Sections and the CIC. TAs are appointed by the National Office on Sections' recommendations, with the idea that folk can work with someone local. Another piece of work just getting



underway is looking at the issue of informed consent for youth participation and the CIC will draw on both volunteer expertise and TA assistance for this.

The winter 2017 and summer 2017-2018 professional instruction seasons were very successful, with 3 Leading on Technical Ice, 3 Glacier Ski and 7 High Alpine Skills courses delivered and participants reporting a high level of satisfaction. Data on the Section instruction activities are harder to collate but the larger Sections are typically offering and reporting high demand for volunteer-led snowcraft courses, and some Sections are contracting professionals to deliver advanced courses. Section indoor climbing

nights and summer outdoor rock climbing continue to be popular, and Section Facebook pages record a wide variety of trips occurring up and down NZ and across the Tasman. Crag access continues to be an issue in many regions.

NZAC exists to foster and encourage climbing and the dedicated efforts of the volunteer instructors and trip leaders, the TAs and professional instructors, the hard-working members of the Climbing and Instruction Committee and the excellent support from Ashlee Peeters in the Home of Climbing are all playing a part in achieving this. Thanks to everyone.

- Penny Brothers

OVERSEAS CLIMBING

Expedition Fund

The Expedition Fund exists to support and encourage overseas expeditions and exploratory climbing by Club members. At present, the fund depends almost entirely on donations made by members. We are fortunate in receiving additional support via member purchases at Cactus Climbing.

Supporting Club members to climb on international expeditions helps them fulfil their ambitions and potential, showcases New Zealand mountaineering skills, and provides inspiring Section evenings and articles in the Alpine Journal and NZ Climber. The Fund committee consisting of myself, Brian Alder, John Nankervis and Sean Waters reviews applications twice each year following application deadlines of 31 January and 31 July. New applicants are always welcome. The criteria emphasise new routes and exploration, and in some circumstances significant repeats. Details are on the Club website, which also lists the full fund history and hosts reports from previously funded trips.

In 2018, we had fewer applications than in recent years, and awarded one grant of \$800 to the following expedition:

- Reg Measures - First ascents on Flat Top (6103m) and the Kishtwar Eiger (5826m), Kishtwar Himalaya, India (with Tim Elson).



In most years, expenditure is considerably higher due to a greater volume of trips meeting our criteria. Thank you to all the donors who make it possible for us to maintain this level of support

- Paul Knott, Fund convenor

DONATIONS TO NZAC FOR 2017-2018

Photographic and paper items are indexed and forwarded to the NZAC Collection, held in the Hocken Archives, Dunedin. Currently, 3D items such as packs, etc are held mostly at the National Office in the Reference Library as space permits. In time, those of significance are placed in the care of the Canterbury Museum for preservation.

DONATIONS

The Club funds: Expedition; Club Huts; Access; DOW Hall Publications and General

- Anonymous \$6000 (\$1000 DOW Hall, \$5000 Journal Digitalisation Project)
- Auckland University Rock and Alpine Club \$1000 (Access)
- Michael Gill \$1000 (\$250 each Expedition, Access, Hut, General)
- Ross Cullen \$500 (DOW Hall)
- Arnold Heine \$500 (DOW Hall)
- Barry Smith \$500 (\$100 each Expedition, Access, Hut, General, DOW Hall)
- Stu Gray \$474.27 (General)
- Alpine Recreation, Anne Braun-Elwert \$330 (Hut)
- Murray Lazelle \$300 (Hut)
- Ian McGregor \$300 (Hut, Access, General)
- Bill Hodgson \$300 (General)
- Robin Southern \$250 (\$50 each Expedition, Access, Hut, General, DOW Hall)
- Anonymous \$200 (DOW Hall)
- Murray Bolt \$200 (General)
- Lydia Bradey \$200 (Hut)
- Bill Gordon \$200 (Access, General)
- Geof Nightingale \$200 (Expedition)
- Jo Morgan \$200 (Hut)
- Graeme Campbell \$200 (DOW Hall/Hut)
- Penelope Webster \$200 (Hut)
- Cactus Climbing Equipment \$150 (Expedition)
- Adrian Turner \$100 (Hut)
- Brian Cleugh \$100 (Hut)
- Jack Woodward \$100 (Hut)
- Adrienne Grkovic \$100 (Hut)
- Geoff Harrow \$100 (Expedition)
- Bob Chittenden \$100 (DOW Hall/Hut)
- John McKinnon \$100 (Expedition)
- Keith Moffat \$100 (Hut)
- Geoff Gabites \$100 (General)
- Pat Campbell \$100 (General)

- Colin Brodie \$100 (Hut/Access)
- John Wild \$100 (Expedition)
- Alan Wakelin \$100 (Hut/Expedition)
- Rory Sherlock \$100 (Hut)
- Bill Hood \$100 (Hut)
- Simeon Copsey \$100 (Hut/Expedition)
- John Brinsley \$100 (Hut/Expedition)
- Penny Brothers \$100 (General)
- Will Power \$100 (Hut)
- Geoff Harrow \$100 (General)
- Stu Gray and Louise Porteous \$100 (Expedition)
- Splitn2 Richard Harcourt \$100 (Hut)
- Peter Robinson \$100 (Hut/DOW Hall)
- Diaries of Dave Elphick, passed on by Terry Elphick to Jim Wilson, Mike White and Barry Smith who have donated them to the NZAC Hocken Collection.

- Journals and books

We would also like to thank all of those who have made not only cash donations, but donations of historical items, alpine books and journals. In addition, an especial thanks to the many members who have volunteered their personal time to work on club huts, do odd-jobs for the National Office, or acted as committee members. All vital supporters that keeps the club running smoothly for the benefit of all its members.



Photo Daniel Comber-Todd

TREASURER'S REPORT

The 12 months ending 30 June 2018 has resulted in a surplus for the year of \$24,261. Cashflow has been positive overall, with Sections generously donating excess funds to the Club Development Fund just before year end to enable this fund to increase for future strategic projects. Positive cashflow has also been allocated to repaying debt, allocating further funds for the Mid Tasman Hut project which remains a Work in Progress, and allowing funds to be held for the costs associated with producing and printing of two new books in the early months of the 2018-19 financial year.

This year the SBS and members loans have been reduced by \$41,840. The SBS loan is split into a fixed loan at 4.29% and a floating interest loan with an interest rate of 5.89% at Balance Date. Members Loans are being repaid principal six monthly, apart from three member loans which have requested that their loans remain interest free and four member loans where principal repayments are requested to be withheld.

Further work on the Mid Tasman Hut was undertaken during the year with grant funds received via FMC from the Community Conservation Partnership Fund having been expended. A further grant towards this project was received from the Meridian Waitaki Community Fund for \$10,000, and this is being used to continue with this project. The hut costs are recognised in the Statement of Financial Position as a large part of the Work in Progress balance as it is not yet complete. We have also been fortunate to have received a grant from the West Coast Community Trust for replacement mattresses at Pioneer Hut. The intended completion of the Back Country Skiing and Mt Cook Aoraki Guide books were further delayed so the benefit of this new publication has not eventuated this year, but have subsequently been published in July and November 2018 respectively. Costs associated with the development, design and proofreading of these books prior to 30 June 2018 have been included in Work in Progress.

The increased pressure on base huts has been particularly evident in the Aspiring Agreement

numbers supplied by the Department of Conservation, with maintenance costs higher this year. All insured huts continue to see insurance premiums increase, and the Club finances this large expense externally over 10 months.

Travel Insurance and the Banff Film Festival continue to increase in popularity and are well managed. Sport NZ funding was halved for the 2017-18 year as their parameters around funding changed, so Club funds generated from other sources were required to support instruction activities. Section instruction expenses were largely incurred after year end, pushing the cashflow required for this into the 2018-19 year. Wages increased across the various activities reflecting CPI and crossover support required for the two new roles of Activities Manager and Publications Editor. An external review of staff administration and processes has been undertaken also, and this will contribute significantly towards future data management and time efficiencies. The website issues continue to be a challenge with numerous fixes required at a cost. This continues to be ongoing.

The 2018-19 budget has been approved and is in place. There are no major changes from last year, except for a significant increase in publications income in recognition of the two new guide books published, and an increase in instruction courses anticipated.

Ashton, Wheelans Ltd has performed a review of the Financial Statements. Currently this remains the most appropriate method to provide comfort that nothing has come to their attention that the financial statements are not fairly presented.

This is my last report as Treasurer as the new Governance structure is implemented at the AGM. I fully endorse the new structure and see it as an important and necessary step as the Club increases in numbers and opportunities. The Club is in a good position financially, and I am sure it will continue to be well managed under the new structure.

Gillian Crombie



Honorary Treasurer



Photo Tam Hoyle



Photo Tam Hoyle



INDEPENDENT ASSURANCE PRACTITIONER'S REVIEW REPORT

To the Members of THE NEW ZEALAND ALPINE CLUB INCORPORATED

We have reviewed the performance report of The New Zealand Alpine Club Incorporated on pages 21 to 26, which comprise the statement of financial position as at 30 June 2018 and the statement of financial performance and statement of cash flows for the year ended on that date and a summary of significant accounting policies and other explanatory information.

The Club Committee's Responsibility for the Financial Statements

The Club Committee is responsible for the preparation and fair presentation of the financial statements in accordance with Public Benefit Entity Simple Format Reporting Standard – Accrual (Not-For-Profit) issued in New Zealand by the New Zealand Accounting Standards Board and for such internal control as the Club Committee determines is necessary to enable the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Our Responsibility

Our responsibility is to express a conclusion on the financial statements based on our review. We conducted our review in accordance with the International Standard on Review Engagements (New Zealand) ISRE NZ 2400, Review of Historical Financial Statements Performed by an Assurance Practitioner who is not the Auditor of the Entity. ISRE (NZ) 2400 requires us to conclude whether anything has come to our attention that causes us to believe that the financial statements, taken as a whole, is not prepared in all material respects in accordance with Public Benefit Entity Standards Simple Format Reporting Standard – Accrual (Not-For-Profit). This Standard also requires us to comply with ethical standards requirements.

A review of the financial statements in accordance with ISRE (NZ) 2400 is a limited assurance engagement. The assurance practitioner performs procedures, primarily consisting of making enquiries, primarily of those responsible for financial and accounting matters, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less than those performed in an audit conducted in accordance with International Standards on Auditing (New Zealand). Accordingly, we do not express an audit opinion on the financial statements.

Other than in our capacity as assurance practitioner, we have no relationship with, or interests in, The New Zealand Alpine Club Incorporated.

Basis of Qualified Conclusion

The Club's accounting policy for revenue recognition of subscriptions is on a cash basis. Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) requires subscriptions be recognised over the period of membership (pro rata) amounts received in advance of the period to which they relate should be recorded as a liability. There is no adjustment for subscription income received at balance date which proportionally relates to periods past 30 June 2018 and we are unable to quantify the effect of any adjustment.

There is no system of control over income received in cash (donations including BANFF donations) which we could rely for the purpose of our review and there were no satisfactory review procedures that we could adopt to confirm independently that all cash income was properly recorded.

INDEPENDENT ASSURANCE PRACTITIONER'S REVIEW REPORT
To the Members of THE NEW ZEALAND ALPINE CLUB INCORPORATED

Qualified Conclusion

Based on our review, except for the effects of the matters described in the Basis for Qualified Conclusion paragraph, nothing has come to our attention that causes us to believe that the financial statements on pages 21 to 26 does not present fairly, in all material respects, the financial position of The New Zealand Alpine Club Incorporated as at 30 June 2018, and of its financial performance ended on that date in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit).

Emphasis of Matter

The Club's accounting policy states club base huts with a government valuation available are recorded at this value as at 2005 and subsequently depreciated. No subsequent revaluation has been applied; any adjustment if made would affect fixed assets and the asset revaluation reserve only with an adjustment to depreciation. Our opinion is not qualified in respect of this matter.

Other Matters

The Club's rules stipulate the financial statements are to be prepared in accordance with the latest New Zealand Institute of Chartered Accountants Standards which have been adopted. Public Benefit Entity Standards are not mandatory for an Incorporated Society so our review opinion is only in respect of the financial statements. No statement of service performance or entity information has been prepared.

Ashton Wheelans

Ashton Wheelans
Level 2, 83 Victoria Street
Christchurch

31 October 2018



Photo Ben Sanford

The New Zealand Alpine Club Incorporated
Statement of Financial Performance for Year Ended 30 June 2018

	Note	12 Months ending 30 June 2018 \$	12 Months ending 30 June 2017 \$
Income			
Grants, Donations and Fundraising:			
Sport NZ Grant		27,500	55,000
Community Trust Grants		40,650	12,431
Banff Section Donations		62,688	57,210
Reserve Fund Donations		53,772	19,886
Other Donations		19,198	26,421
		<u>203,808</u>	<u>170,948</u>
Providing Goods and Services:			
Membership		315,974	302,408
Publications		130,131	142,595
Accommodation		279,227	290,756
Events & Activities		217,698	200,578
		<u>943,030</u>	<u>936,337</u>
Investment:			
Interest		<u>2,858</u>	<u>3,632</u>
Other			
		<u>8,989</u>	<u>25,859</u>
Total Income		<u>\$ 1,158,685</u>	<u>\$ 1,136,776</u>
Expenses			
Wages & Volunteer Expenses		338,820	302,838
Fundraising - Banff Film Festival		54,812	47,778
Grants, Marketing and Sponsorship		32,085	35,746
Providing Goods & Services		617,957	585,270
Interest		9,712	11,013
Depreciation		59,432	59,742
Other		21,606	21,041
Total Expenses		<u>\$ 1,134,424</u>	<u>\$ 1,063,428</u>
Net Surplus		<u>\$ 24,261</u>	<u>\$ 73,348</u>

Unaudited

These Financial Statements are unaudited; they should be read in conjunction with the accompanying notes to the accounts and the independent accountant's review report.

The New Zealand Alpine Club Incorporated
Statement of Financial Position as at 30 June 2018

		30 June 2018	30 June 2017
		\$	\$
FUNDS AND RESERVES	Note		
Expedition Fund	8	9,782	7,901
Club Hut Fund	8	0	0
Development Fund	8	46,471	25,474
Aspiring Hut Fund	8	137,579	140,820
DOW Hall Publications Fund	8	7,742	11,225
Rockclimbing Fund	8	8,104	7,471
Total Club Funds		209,678	192,891
Hut Revaluation Reserve		704,000	704,000
Opening Accumulated Funds		808,977	758,816
Fund Movements		(16,787)	(23,187)
Current Year Earnings		24,261	73,348
Closing Accumulated Funds		816,451	808,977
TOTAL FUNDS & RESERVES		1,730,129	1,705,868
<i>Represented by:</i>			
NET ASSETS	Note		
Current Assets			
Cash at Bank		232,848	168,700
Aspiring MDS Account		137,579	140,820
Debtors & Accruals		32,500	76,667
Work in Progress		46,330	21,506
Stock		70,388	70,612
		519,645	478,305
Less Current Liabilities			
Creditors and Accruals	9	186,016	158,702
GST Payable		6,479	4,341
Unexpended Grants	7	8,462	37,512
Member Loan Liabilities - Current Portion	3	23,250	23,250
SBS Bank Loan - Current Portion	4	5,841	5,525
		230,048	229,330
Net Working Capital		289,597	248,976
Fixed Assets	5	1,571,024	1,629,540
Less Non Current Liabilities			
Member Loans	3	109,875	133,875
SBS Loan	4	20,617	38,773
		130,492	172,648
TOTAL NET ASSETS		1,730,129	1,705,868

These financial statements were approved by the Executive Committee on 16 October 2018.

Unaudited

These Financial Statements are unaudited; they should be read in conjunction with the accompanying notes to the accounts and the independent accountant's Review Report

The New Zealand Alpine Club Incorporated
Notes to the Financial Statements for the Year Ending 30 June 2018

1) Constitution and Activities.

The New Zealand Alpine Club (Inc) was established in 1891 to "encourage mountaineering, rock climbing and allied activities and the enjoyment and conservation of mountain and rock climbing regions; and to bring together those interested in climbing".

The Club provides services to members as either part of their membership entitlement or on a fee paying basis. Membership services include the receipt of the NZ Alpine Journal, four copies of The Climber, membership to FMC, reduced rates for guidebooks, Club huts & climbing walls, subsidised instruction courses, climbing camps, various competitions, supports for overseas expeditions and access to the Club library and archives. The Club owns and operates 16 mountain huts for its members, and publishes many climbing guides.

There have been no changes in the nature of the Club's activities for the year ended 30 June 2018.

2) Statement of Accounting Policies.

Reporting Entity

The New Zealand Alpine Club is an incorporated society registered under the Incorporated Societies Act 1908.

Measurement Base

The New Zealand Alpine Club (Inc) has elected to apply PBE-SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not For Profit) in respect of the preparation of its financial statements and disclosures on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. There is no statutory obligation to adopt Public Benefit Entity Standards and therefore no statement of service performance or entity information has been prepared. All transactions in the Performance Report are reported using the accrual basis of accounting except for subscriptions which are accounted for on a cash basis. The Performance Report is prepared under the assumption that the entity

Specific Accounting Policies

The following specific accounting policies that materially affect the measurement of financial performance and financial position have been applied:

Revenue Accounting Policy

Revenue is recognised on an accruals basis except for the following income streams:

- 1) Subscriptions - on a cash received basis
- 2) Hut Income - on a cash received basis
- 3) Grants - if for a specific purpose, then deferred until the conditions are satisfied
- 4) Donations - on a cash received basis (including Sections Banff donations)

Accounts Receivable

Accounts receivable are stated at their estimated net realisable value.

Stock

Stock is recorded at the lower of cost and net realisable value.

Income Tax

No income tax is accounted for as the Club has an Income Tax exemption from Inland Revenue Department.

Fixed Assets

Club base huts with a government valuation available are recorded at this value as at 2005 and subsequently depreciated. All other fixed assets are recorded at cost, less accumulated depreciation.

Depreciation

Assets are not depreciated until the asset is in use. Depreciation has been charged on a straight line basis at the following rates:

HOM	1%	SL
Base Buildings, Lodges & Huts	1% and 2%	SL
Hut Water Tanks	5%	SL
Office Equipment	20%, 40% & 67%	SL
Fixtures & Fittings	10%	SL
Computer Equipment	40%	SL
Website	30%	SL
Defibrillator	21%	SL
Library Books	Not Depreciated	

Goods and Services Tax.

These financial statements are prepared on a GST exclusive basis except for debtors and creditors balances which are recorded inclusive of GST where appropriate.

Donated Goods & Services

The work of the Club is dependent on the substantial voluntary services of many members. As these services are generally not purchased by the Club and because of the difficulty of determining their fair value, donated goods & services are not recognised.

Changes in Accounting Policies

Comparative Balances

There have been no changes in accounting policies this year. All policies have been applied on a basis consistent with the prior year.

3) Members Loans

	2018	2017
	\$	\$
Unwin Redevelopment Project		
Current	23,250	23,250
Non-Current	109,875	133,875
	<u>133,125</u>	<u>157,125</u>

Members loans totalling \$133,125 (2017 \$157,125) remain owing on the Unwin Redevelopment Project. Interest is payable 6 monthly from 9 July 2010 at 3% per annum on \$106,875 (2017 \$120,875) of these loans. Three loans totalling \$26,250 (2017 \$37,000) have been requested to be interest free. One member generously donated their loan balance of \$8,500 in 2017.

All loans are un-secured, with the first principal repayments made in January 2016. Loan repayments are to be made in equal instalments of 7.5% of the full loan amount paid six monthly over five years with a balloon payment at final settlement in July 2020.

4) SBS Bank Loan

	2018	2017
Current	5,841	5,525
Non-Current	20,617	38,773
	26,458	44,298

A loan facility with SBS Bank was drawn down in October 2011. The loans are split into a floating interest loan at 5.89% at Balance date, and one separate fixed term loan at 4.29%. At 30 June 2018 the facility balance available was \$43,187. Security is held over the Arthurs Pass Lodge and land.

5) Fixed Assets

	2018				2017			
	Cost or Valuation	Depreciation for the year	Accumulated Depreciation	Net Book Value	Cost or Valuation	Depreciation for the year	Accumulated Depreciation	Net Book Value
Home of Mountaineering	305,165	2,534	105,197	199,968	305,165	2,534	102,663	202,502
Base Buildings, Lodges & Huts	2,361,435	25,905	1,035,258	1,326,177	2,361,435	25,801	1,009,354	1,352,081
Total Land and Buildings	2,666,600	28,439	1,140,455	1,526,145	2,666,600	28,335	1,112,017	1,554,583
Fixtures & Fittings	15,230	1,052	10,836	4,394	17,541	1,088	13,011	4,530
Computer & Office Equipment	44,869	4,071	42,807	1,862	41,442	4,449	35,509	5,934
Website	209,337	25,870	200,714	8,623	209,337	25,870	174,844	34,493
Library Books	30,000	0	0	30,000	30,000	0	0	30,000
Total Sundry Assets	299,236	30,993	254,357	44,879	298,320	31,407	223,364	74,957
Total Fixed Assets	2,965,836	59,432	1,394,812	1,571,024	2,964,920	59,742	1,335,381	1,629,540

6) Operating Lease Commitments

The Club has lease commitments to Department of Conservation for Annual Fees for Homer Hut, Ruapehu Hut, and the Westland, Aspiring and Mt Cook Huts, and Porter Lodge land. In March 2018 a photocopy lease was entered into for 36 months.

	2018	2017
Current	\$ 2,588	\$ 2,916
Non-current	7,662	4,350
	10,250	7,266

7) Grants Received

	2018	2017
	\$	\$
Opening Balance Unexpended Grants	37,512	43,147
Sport NZ	27,500	55,000
DOC Community Fund	-	-
West Coast Community Trust	1,600	-
Meridian Waitaki Community Fund	10,000	-
	76,612	98,147
Expend portions	(68,150)	(60,635)
Unexpended Grants	8,462	37,512

8) Club Fund Movements

2018 Fund	Expedition	Club Hut	Aoraki Mt Cook Huts	Westland Huts	Aspiring Huts	DOW Hall Publications	Rockclimbing	Development Fund	Total
Opening Balance at 1 July 2017	7,901	0	0	0	140,820	11,225	7,471	25,474	192,891
Movements into Funds:									
Members Donations	1,873	5,130				10,822	2,270	0	20,095
Section Donations								38,807	38,807
Grants Received			0	0					0
Hut Reserve Transfer		(5,147)	0	0	(5,926)				(11,073)
Interest	8	17			2,684	12	8	30	2,760
Total Movements In	1,881	0	0	0	(3,241)	10,834	2,278	38,837	50,589
Movements out of Funds:									
Grants Made	0					(14,317)	(1,645)		(15,962)
Capital Expenditure on Huts		0						(17,840)	(17,840)
Total Movements Out	0	0	0	0	0	(14,317)	(1,645)	(17,840)	(33,802)
Balance as at 30 June 2018	9,782	0	0	0	137,579	7,742	8,104	46,471	209,678
2017 Fund	Expedition	Club Hut	Aoraki Mt Cook Huts	Westland Huts	Aspiring Huts	DOW Hall Publications	Rockclimbing	Development Fund	Total
Opening Balance at 1 July 2016	9,422	0	0	0	119,445	9,193	10,570	21,073	169,703
Movements into Funds:									
Members Donations	1,815	9,749	650	0		4,010	995	0	17,219
Section Donations			5,000					13,066	18,066
Grants Received		0	5,635	0					5,635
Hut Reserve Transfer		(7,341)	(11,285)	0	18,190				(436)
Interest	14	93			3,185	22	27	46	3,367
Total Movements In	1,829	2,501	0	0	21,375	4,032	1,022	13,112	43,871
Movements out of Funds:									
Grants Made	(3,350)					(2,000)	(4,121)		(9,471)
Capital Expenditure		(2,501)						(8,711)	(11,212)
Total Movements Out	(3,350)	(2,501)	0	0	0	(2,000)	(4,121)	(8,711)	(20,683)
Balance as at 30 June 2017	7,901	0	0	0	140,820	11,225	7,471	25,474	192,891

Combined movements into/(from) the four Hut Funds total -\$3,241 (2017 \$21,375) reflecting budgeted depreciation, donations from members and sections, and additional operating surpluses for the year. In 2015 CCM agreed, on advice from the Finance Committee, to reduce the Club Hut Fund to the value of unexpended CCPF funding. At year end these funds were recognised as income as the grant conditions have been met.

The cash relating to these reserve funds are held in Cash at Bank or the facility available, or with DOC under the Clubs agreements.

The Development Fund was established in May 2010 to reflect section contributions towards Strategic Plan club projects. Funds have been applied to Capital Expenditure and Strategic initiatives as approved by CCM

Club Reserve Funds are designated for:

Expedition Fund	For support of climbing expeditions
Club Hut Fund	For maintenance and replacement of existing huts (excluding specific Hut Funds)
Development Fund	For advancement of Strategic Plan club projects
Aoraki Mt Cook Hut Fund	For maintenance and replacement of these huts
Westland Hut Fund	For maintenance and replacement of these huts
Aspiring MDS Hut Fund	For maintenance and replacement of these huts
DOW Hall Trust 1974 Fund	Publications assistance fund
Rebolting and Rock Climbing Fund	For rebolting and other rock climbing projects

9) Creditors and Accruals

	2018	2017
Creditors	62,584	47,406
Accruals	115,257	103,026
Special Purpose Donations	8,175	8,270
Total Creditors and Accruals	186,016	158,702

10) Related party Transactions

Two members of the current Club Executive have made loans towards the Unwin Redevelopment Project (Total \$20,000). These loans have been made on the same terms as other Club members making loans towards this project. The Honorary Treasurer is paid for certain accounting services (\$10,000). All other work is voluntary. Section finances are not consolidated into these financial reports as they operate independently.

11) Contingent Liabilities

The Club is unaware of any contingent liabilities that may have been undertaken in the normal course of its activities (2017: \$Nil)

12) Commitments

Outstanding commitments as at 30 June 2018 are \$Nil (2017: \$Nil).

13) Subsequent Events

In September 2018 NZAC members voted in Favour of a new Governance Structure to be effective from the AGM in November 2018. This structure is substantially different with a maximum eight member Board replacing CCM and Executive Committee. A separate Section Council will meet to discuss Section Issues and appoint 2 member representatives to the Board (2017: Nil).

Unaudited



Photo Edwin Sheppard

The New Zealand Alpine Club Incorporated

Statement of Cashflows

	12 Months to 30-Jun-18 \$	12 Months to 30-Jun-17 \$
Cash from Operating Activities		
Cash was provided from:		
Subscriptions from members	315,974	302,408
Receipts from providing goods & services	680,212	732,756
Interest Received	2,858	3,632
Grants, Donations and Fundraising	174,758	118,045
Total	1,173,802	1,156,841
Cash was Applied to:		
Payments to Suppliers and employees	(1,035,603)	(982,949)
Interest Paid	(9,712)	(11,013)
Total	(1,045,315)	(993,962)
Net Cash from Operating Activities	128,488	162,879
Cash from Investing Activities		
Cash was Applied to:		
Aspiring MDS Fund	3,241	(21,375)
Fixed Asset Purchases & WIP	(25,740)	(28,810)
	(22,499)	(50,185)
Cash from Financing Activities		
Cash was applied to:		
Members Loans Repaid	(24,000)	(34,000)
SBS Mortgage	(17,840)	(27,104)
	(41,840)	(61,104)
Net Cash from Financing Activities	(41,840)	(61,104)
SUMMARY		
Cash from Operating Activities	128,488	162,879
Cash from Investing Activities	(22,499)	(50,185)
Cash from Financing Activities	(41,840)	(61,104)
Net Cash Movement	64,148	51,590
Opening Cash Balance	168,700	117,110
Closing Cash Balance	232,848	168,700

Unaudited

These Financial Statements are unaudited; they should be read in conjunction with the accompanying notes to the accounts and the independent accountant's Review Report

Supplementary Information
Fixed Assets

Name	Opening	Original	Total	Total	Additions,	New	Rate	Method	Depreciati	Total	Closing
	Value	Cost	Revaluati	Depn	Disposals	Months				Movt	Total Value
	\$	\$	ons	Value	ns	ns			\$	\$	
Land and Commercial											
Arthur's Pass Lodge Land	24,000	11,000	13,000	24,000			0%		0	0	24,000
Home of Climbing - Land	51,786	51,786		51,786			0%		0	0	51,786
Home of Climbing - Building	150,716	253,379		253,379			1%		(2,534)	(2,534)	148,182
Base Buildings, Lodges, and Huts											
Aspiring Hut	0	70,000	50,000	120,000			2%	S/L	0	0	0
Arthur's Pass Lodge	27,654	17,003	46,000	63,003			1%	S/L	(630)	(630)	27,024
Porter Lodge	0	75,835	75,000	150,835			1%	S/L	0	0	0
Homer Hut	79,957	114,003	45,000	159,003			2%	S/L	(3,180)	(3,180)	76,777
Homer Hut Water Tanks	2,085	2,405		2,405			5%	S/L	(120)	(120)	1,985
Ruapehu Hut	58,940	79,218	34,500	113,718			2%	S/L	(2,274)	(2,274)	56,666
Unwin Lodge	810,953	695,913	344,000	1,039,913			1%	S/L	(10,399)	(10,399)	800,554
Unwin Wardens Quarters	198,389	181,734	85,000	266,734			1%	S/L	(2,667)	(2,667)	195,722
Unwin Bunkrooms	19,608	20,800	9,000	29,800			1%	S/L	(298)	(298)	19,310
Unwin Other Buildings	31,100	32,500	2,500	35,000			1%	S/L	(350)	(350)	30,750
Unwin Furniture & Fittings	5,434	11,819	0	11,819			10%	S/L	(1,182)	(1,182)	4,252
Unwin Water Tanks	4,994	5,351		5,351			5%	S/L	(268)	(268)	4,726
Unwin Fire Alarm Monitor System	1,980	2,094		2,094			5%	S/L	(105)	(105)	1,875
Alpine Huts											
Centennial Hut	0	94,347		94,347			2%	S/L	0	0	0
Pioneer Hut	20,168	61,598		61,598			2%	S/L	(1,232)	(1,232)	18,936
Colin Todd Hut	0			0			2%	S/L	0	0	0
French Ridge Hut	41,272	122,709		122,709			2%	S/L	(2,454)	(2,454)	38,818
Murchison Hut	0	21,820		21,820			2%	S/L	0	0	0
Backcountry Huts											
Esquillant Biv	3,183	8,972		8,972			2%	S/L	(179)	(179)	3,004
Whangaehu Hut	22,365	28,314		28,314			2%	S/L	(566)	(566)	21,799
Godley Hut	0			0			2%	S/L	0	0	0
Cascade Hut	0			0			2%	S/L	0	0	0
Elcho Hut	0			0			2%	S/L	0	0	0
TOTAL LAND & BUILDINGS	1,554,584	1,962,600	704,000	2,666,600	0	0	0	0	(28,439)	(28,439)	1,526,145
Sundry Assets											
Library Books	30,000	30,000		30,000			0%	S/L	0	0	30,000
Fixtures & Fittings											
Library Shelving	0	7,382		7,382			10%	S/L	0	0	0
Library Security Doors	0	1,050		1,050			10%	S/L	0	0	0
Shelving and Desks	761	1,140		1,140			10%	S/L	(114)	(114)	647
HOM Table & Chairs	0	924		924			10%	S/L	0	0	0
Desk	397	965		965			10%	S/L	(97)	(97)	301
Banners for Events	0	1,903		1,903			30%	S/L	0	0	0
Margarets Workstation	823	950		950			10%	S/L	(95)	(95)	728
Unwin Heartstart FRX Defibrillator	2,549	3,227		3,227			21%	S/L	(678)	(678)	1,871
Everest Rise and Fall Electric Desk					916	9	10%	S/L	(69)	847	847
Computer & Office Equipment											
Data Projector	0	3,150		3,150			40%	S/L	0	0	0
Polycom Soundstation	0	1,560		1,560			40%	S/L	0	0	0
Sonic Firewall and Hub	0	860		860			40%	S/L	0	0	0
Telephone PABX	0	3,113		3,113			40%	S/L	0	0	0
Monitor (Publications)	0	444		444			40%	S/L	0	0	0
Scanner - Epson (Publications)	0	781		781			40%	S/L	0	0	0
Backup System	0	2,407		2,407			40%	S/L	0	0	0
Windows Server 2008 HP ProLiant ML110	0	3,059		3,059			40%	S/L	0	0	0
Computer - Mac Quadcore G5	0	3,955		3,955			40%	S/L	0	0	0
Computer Monitors (2)	0	564		564			40%	S/L	0	0	0
Computer HP 6200 PRO SFF SAUD127011	0	1,937		1,937			40%	S/L	0	0	0
Computer HP 6200 PRO SFF SAUD145031	0	1,816		1,816			40%	S/L	0	0	0
Sonicwall TZ100 WirelessN	0	669		669			40%	S/L	0	0	0
Data Projector for Unwin	0	2,084		2,084			40%	S/L	0	0	0
Satellite Phone	536	2,013		2,013			20%	S/L	(403)	(403)	133
Telephone System	0	1,100		1,100			67%	S/L	0	0	0
Apple Computer - for Sefton	0	1,843		1,843			40%	S/L	0	0	0
Membership Card Printer	525	1,970		1,970			40%	S/L	(525)	(525)	0
Lenovo Computer(Narina)	311	1,036		1,036			40%	S/L	(311)	(311)	0
Lenovo Laptop Computer (Karens)	852	1,597		1,597			40%	S/L	(639)	(639)	213
Apple 22" iMac & USB (Kester)	2,453	4,088		4,088			40%	S/L	(1,635)	(1,635)	818
Lenovo ThinkCentre S500 (Margaret)	1,256	1,396		1,396			40%	S/L	(558)	(558)	698
Website											
Website Upgrade 2009	0	16,873		16,873			30%	S/L	0	0	0
Website Upgrade 2010	0	12,888		12,888			30%	S/L	0	0	0
Membership Database	0	40,671		40,671			30%	S/L	0	0	0
Climber.co.nz Website	0	12,146		12,146			30%	S/L	0	0	0
ClimbNZ Website	0	1,460		1,460			30%	S/L	0	0	0
Website Upgrade 2011	0	20,282		20,282			30%	S/L	0	0	0
Website Upgrade 2012	0	18,784		18,784			30%	S/L	0	0	0
New ICT Website ex Publica	34,493	86,233		86,233			30%	S/L	(25,870)	(25,870)	8,623
TOTAL SUNDRY ASSETS	74,956	298,320	0	298,320	916	0			(30,993)	(30,077)	44,879
	1,629,539	2,260,920	704,000	2,964,920	916	0			(59,432)	(58,516)	1,571,024

A valuation for insurance purposes was carried out on the Unwin, Arthurs Pass, Centennial Hut and Porters Lodge buildings dated 4 October 2016. The indemnity values are:

Unwin Lodge	\$892,600
Unwin Wardens Quarters	\$220,000
Unwin Family Rooms	\$30,300
Unwin Other Buildings	\$36,900
Arthur Pass Lodge	\$188,600
Centennial Hut	\$225,300
Porters Lodge	\$188,500

A separate Registered Valuation of Arthurs Pass Lodge was carried out on 30th August 2013. The market valuation on this property was \$210,000

NZAC Annual General Meeting 2018

Friday 9th November, 7pm, Oxford Terrace Baptist Church Hall, 286 Oxford Terrace, Christchurch

The meeting will be conducted under the new Club rules, confirmed and registered in September. The new rules are included in Appendix 2.

The agenda is as follows:

- | | |
|--|---|
| 1. Apologies | 6. Obituaries |
| 2. Proxies | 7. Presentation of the Financial Report |
| 3. Confirmation of the minutes of the 2017 AGM | 8. Appointment of Auditor |
| 4. Update on implementation of new rules | 9. NZAC Volunteer of the Year Award |
| 5. Presentation of the President's Report | 10. General Business |

Proxy Form

If you are a member of the Club and are unable to attend the Annual General Meeting you are still able to have your vote heard by giving another member the ability to use your vote. This is called a Proxy Vote and simply requires you to nominate somebody else that is at the meeting to have your vote as well. This is often the chairperson of the meeting.

Club Rules Concerning Proxy Votes

G.16 Any Member unable to attend a Club Meeting may vote by proxy, written notice of which must be received by the General Manager at least one (1) business day before that meeting.

The proxy notice must nominate another Member attending the relevant Club Meeting to act on that person's behalf.

PROXY VOTE FORM

Full Name _____

Membership Number _____

Section _____

Name of Appointed Proxy _____

This information must be received in the national office the day before the meeting.

It is best emailed to general.manager@alpineclub.org.nz

Appendix 1: Minutes of the 2017 Annual General Meeting of the New Zealand Alpine Club

Held on Friday 27 October 2017 at 7.00 p.m. at the Canterbury Mineral and Lapidary Club, 110 Waltham Road, Christchurch.

Welcome

1. The President, Penny Brothers, welcomed all who were present.

Attendance

2. Penny Brothers presided over a meeting of 35 other members from throughout New Zealand and Australia.

Apologies

3. Apologies were received from Lindsay

Wood, Guy Dubuis, John Cocks, Chas Tanner, Clare Kearney (NO rep.), Stu Gray, Donald Lousley, Gunther Hammer, Rob Moffat (SC rep.), Matt Humphries (SO rep.), Richard Wesley, Gillian Crombie, Dave Bamford, John Nankervis, Reuben McCormack (NM rep.).

4. It was moved: *"That the apologies be accepted."*
Rob Mitchell / RossCullen. Carried

5. Penny confirmed that a proxy had been received from John Cocks. She also noted that the Caroline Face had been skied that afternoon.

Matters Arising from the 2016 Minutes

6. It was moved: *"That the Minutes of the 2016 AGM of the Club be taken as read."*
Greg Siddells/Sam Newton Carried

7. There were two corrections to the minutes: item 14 (viii) add **"and no further funding would be required"**; and under apologies the spelling of Sean Norman should be Shaun Norman.

Confirmation of the Minutes of the 2016 AGM

8. It was moved: *"That the Minutes of the 2016 AGM of the Club be adopted as a true and accurate record."*
Greg Siddells/John Palmer Carried

President's Report

9. It was moved: *"That the President's Report be taken as read."*
Bob McKerrow/ Greg Siddells Carried

10. The President spoke to her report, especially noting the following.

- (i) Club membership reached 4000 over the past few months so she assumed the Club must be doing something right.
- (ii) The 100th issue of the Climber was

published earlier this year.

- (iii) Club activities have been successful, in particular national instruction, Section trips, private trips and also the Banff screenings.
- (iv) The Banff screenings started as a member benefit but now have a major outreach function and are an enormous financial contributor to the Club. They are run by volunteers in the Sections supported by the office staff.
- (v) Travel insurance continues to be in high demand even though the insurer changed during the year.
- (vi) All subcommittees are very engaged and do a lot of hard work. However currently the Climbing and Instruction subcommittee does not have a convenor. Penny noted that this may be impacted by perceived risks and possible tension between volunteer and professional instruction.
- (vii) At the CCM in November 2016 it was agreed that a review of our governance structure be carried out as it was felt the Club Committee had become too large and was not nimble enough. This review, led by John Palmer, has been completed and a significant report has been produced. If the CCM this weekend agrees with the recommendations in the report, the Club will be embarking on a different governance model. The proposed model will be taken round all the Sections to gain feedback.
- (viii) A big challenge for the Club during the year was the IT system, especially the website and membership management system. More work is needed on the latter.
- (ix) Staffing has also been a concern at times. Karen Tait has been in the General Manager position for 51 weeks and had a steep learning curve at the start because prior the Club had been without a General Manager for a while. Also during her first year in the position the office has often been understaffed.
- (x) Another challenge for the Club is that Sport

NZ is only funding us half the amount we have been funded over the past few years as we no longer meet their funding criteria as well as we have in the past. Penny noted that the level of funding from Sport NZ may reduce further in future.

- (xi) A geotechnical report for Murchison Hut noted a lot of movement. The hut is closed and only available for emergency shelter. Penny noted that many huts are being impacted by climate change and this will need to be considered in future.
 - (xii) Finally, Penny reflected on the capacity of the Club to provide the increasing number of functions that members would like and the strain this puts on the Club resources. In relation to this we need to consider whether the Club is volunteer led and staff supported or vice versa. Penny thinks both exist in the club and this can create strain and sometimes confusion.
11. Overall Penny noted that it has been a joy and pleasure to be President of such an active and supportive Club. The highlights for her were the 125th anniversary and also the journey she undertook last December visiting sites of historic significance to early members.
12. Penny then thanked John Cocks for his support as Past President and John Palmer as President Elect and noted that both had been a pleasure to work with. She also thanked the office staff, hut wardens, minute taker, Executive committee led by Geoff Gabites and all the Club Committee members. Finally she thanked her friends in the mountain community – she visited all 12 Sections over the two years and made many new friends and met up with old friends.
13. Questions were then taken from the floor as follows:
- (i) Greg Siddells asked about the governance review and constitution. Penny advised that a new governance structure will be proposed at the CCM tomorrow and if accepted will be taken to Sections for discussion. If accepted a new set of rules in accordance with the new structure will be drawn up.
 - (ii) Rob Mitchell agreed a review of governance was needed and hoped that what he saw as issues associated with four power bodies within the Club are resolved. He thought the four bodies are the President, Executive, General Manager and the Club Committee. Penny did not consider these to be power groups and said their functions were clear. She stated that the problem has been that there are 22 members on the Club Committee and that this meets only two times per year. Also she noted that the skills of the members do not necessarily match need. She considered that more nimbleness and a simpler way of making important decisions were needed. Rob insisted he saw the four groups as power groups.
 - (iii) Max Dorflinger thanked those who were enthusiastic and gave support when working on Pioneer Hut. He in particular noted that John Cocks did most of the paperwork. Penny acknowledged the work of the volunteers.
14. Geoff Gabites then thanked Penny for her work as President over the past two years and noted that to attend meetings she often skyped in from Norway. Geoff has been inspired by her energy and also awed by her climbing trips. On behalf of the Club he thanked her very much and noted that the Club has done very well under her leadership.

15. Stu Allan noted that in 1986 when we first got our database the Club had 1600 members.
16. It was moved: *"That the President's Report be accepted"*.
Simon Williamson/Greg Siddells Carried
17. Those at the meeting then sang happy birthday to Penny.

Obituaries

18. A minutes silence was held to remember those Club members who had died during the past year. These were: Geoffrey Burton, Alan Shaw, Bruce White, Richard McElligott, Charlie Catt, Ralph Wills, Philip Booth, Ralph Miller, Thomas (Tom) Alton, Clinton Smith, Kenneth (Ken) Mason, Benjamin Letham, Conor Smith, Sawan Chand, John (Johnnie) Richards, Ian Jeffrey, Graeme Nuttridge, Arthur O'Kane, Alan (Mick) McNaught. It was noted that Ed Cotter, a giant of NZAC, had died since production of the Annual Report.

Financial Report

19. It was moved: *"That the Financial Report be taken as read."*
Greg Siddells/ Geoff Gabites Carried
20. Gillian Crombie was absent so Karen presented the highlights and in particular noting the following:
 - (i) In 2017 there was a surplus of about \$73,000 compared with about \$32,000 in 2015/2016. This could be attributed to strong membership growth, strong insurance demand, Banff attendance, and also reduced staffing expenses as a result of being short staffed at times during the year.
 - (ii) Income – huts represented approximately 25% of income, subscriptions about 25%, and Sport NZ about 5%.
 - (iii) Expenses – noted the decrease in staff

costs and instruction course and workshop costs, an increase in sponsorship and in FMC levies.

- (iv) Capital Expenditure – the loan balance was decreased by about \$61,000; there were additions to minor fixed asset (computers, Unwin); and there was a decrease in book stock level of about \$6000.
 - (v) Loans and repayments - one fixed SBS loan has been repaid and another was reset for two years; the floating loan was also reduced.
 - (vi) Highlights included the increase in membership, the Banff screenings, travel insurance, and that huts and lodges were steady, with Aspiring Hut doing especially well. It was noted that Aspiring Hut is due to have earthquake repairs in April.
 - (vii) External funding – mid Tasman hut is progressing and another Meridian grant has been received for it; Sport NZ funds have reduced by half but this level is guaranteed for another 3 years.
 - (viii) Summary – there is an improved cash flow because of the surplus; SBS loans continue to be paid off (for Unwin); reserve funds look good; the Aoraki Guide and Back Country Skiing guide are works in progress. SIRD (SI Rock Deluxe) and Wanaka Rock publications are doing well. John Palmer noted that because two guides were not published there was no income from them. Geoff Gabites noted that NZAC had proposed and agreed to increase their levy to FMC.
21. It was moved: *"That the Financial Report for the year be accepted."*
Greg Siddells/ Sam Newton Carried
 22. It was moved: *"That the Annual Report be adopted"*.
Greg Siddells/Ross Cullen Carried

Auditor

23. It was moved that: *“AshtonWheelans continue as Club auditor.”*
Greg Siddells/Bob McKerrow Carried

Election of Officers

24. Penny Brothers introduced John Palmer as a passionate climbing enthusiast, with rock climbing being his main passion. He started his climbing career in the 1980s in NZ and then overseas. He has been a frequent contributor to many Club activities such as the National Boulder Series and has convened the Publications subcommittee and been a frequent contributor to the Climber and NZ Alpine Journal and several other climbing publications. He is also an active photographer and a lawyer. She notes the Club is fortunate to have someone of his calibre. She then presented John Palmer with A.P. Harper's ice axe.

25. The election of officers followed:

Honorary Secretary – no nomination

Honorary Treasurer – no nomination Gillian Crombie wishes to stand down as Hon. Treasurer but will remain as caretaker until a replacement is found)

Publications Committee Convenor – Ross Cullen

Accommodation Committee Convenor – Richard Wesley

Executive Committee Convenor – Geoff Gabites

Recreational Access Committee Convenor – Shane Orchard

Climbing and Instruction Committee Convenor – no nomination

26. It was moved: *“That the nominations as listed above be accepted.”*
Jane Morris/Rob Mitchell Carried

27. Penny noted that the Club Committee can co-opt into vacant positions.

NZAC Volunteer of the Year

28. This year the award goes to Matt Humphries from the Southland Section. He was unable to attend the AGM. Matt's citation especially noted that he has been very active leading Club trips and other activities. It was noted that the Southland Section has had a very active year.

Rule Change

29. Penny asked John Palmer to explain the proposed rule change which is covered on pages 26 and 27 of the Annual Report. The rule change resulted from an expectation that the Club Committee will support the governance review recommendations in which case it is anticipated that the recommendations would need to go to a membership vote. Currently Club rules say this must be a postal vote. The rule change will enable members to also vote by email or other digital means.

It was moved that: *“The second sentence in Rule 22.b. be amended to read ‘Votes may be sent by post or fax, email or other form of digital communication as may be approved in advance by the Club Committee’.*
John Palmer / Penny Brothers Carried

The rule change was carried unanimously.

General Business

30. Jaz asked it be noted that we traditionally have a novelty activity at the AGM, such as a debate. Penny said a volunteer is needed to run this.
31. Presentation of awards – it was noted that Sir G. Dingle, Robin McNeill, and Geoff Spearpoint all received Queens Honours. Also NZAC gained three NZ Outdoor Recreation awards – John Cocks the outstanding volunteer award; Sustainable Summits Conference the outstanding event

award; and the NZAC National Youth Camp the Outstanding Programme award. The latter was presented to John Entwistle and Tony Burnell at the meeting. Karen explained that this camp is in its 6th year and is organised entirely by these three people. They take 20 teenagers rock climbing for a week and it is always well subscribed.

The meeting closed at 8.15 p.m.

Appendix 2: New Zealand Alpine Club Incorporated Rules, July 2018

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A. ESTABLISHMENT

- A.1 The name of the society shall be The New Zealand Alpine Club (Incorporated).
- A.2 The Club's registered office is:
Unit 6, 6 Raycroft St, Waltham
Christchurch, New Zealand
or such other place as the Board may from time to time determine.

B. PURPOSES

- B.1 The purposes of the Club are to:
- encourage mountaineering, rock climbing and allied activities and the enjoyment and conservation of mountain and rock climbing regions;
 - bring together those interested in climbing; and
 - do anything necessary or helpful for the above purposes
- B.2 The Club aims to provide services for climbers, protect the interests and safety

of climbers, and promote climbing activities.

- B.3 Pecuniary gain is not a purpose of the Club.

C. DEFINITIONS

- C.1 Unless the context otherwise requires:

"Annual General Meeting" means an annual general meeting of the Club convened under Rule G.1

"Board" means the board established under Rule E.1

"Club" means the society described in Rule A.1

"Club Meeting" means an Annual General Meeting and a Special General Meeting

"General Manager" means the person occupying the position of general manager in accordance with Rule E.40

"Member" means a member of the Club as determined under Rules D.5 and D.6

"National Office" means the Club's national headquarters, as determined by the Board

"President" means the person occupying the position of president in accordance with Rules E.1, E.6, E.7 and E.16

"Rule" or **"Rules"** means these rules

"Section" means a Club section existing at the date of adoption of these Rules or established by the Board under Rule F.1 unless and until that section is disestablished by the Board

"Section Council" means the section council established by the Board under Rule F.9

"Section Representative" means the person(s) appointed to and occupying that role pursuant to Rules E.1, E.6, E.7 and F.11

"Special General Meeting" means a special general meeting of the Club convened under Rule G.4

"Strategic Asset" means a tangible or intangible asset of the Club or group of such assets that the Club needs to maintain its capacity to achieve the purposes of the Club or to provide for the current or future well-being of the Club, including assets identified as strategic in any operative Club strategic plan;

D. MEMBERSHIP

- D.1 Club membership is available to all persons who subscribe to its purposes.
- D.2 The Club shall consist of subscribing, life and honorary Members, all of whom are entitled to attend Club Meetings and take part in all Club activities, subject to these Rules.
- D.3 The Board shall set the:
- terms of membership;
 - subscribing membership application and renewal process; and

- (c) subscriptions for membership, which shall be consistent with these Rules.

D.4 All Members shall promote the purposes of the Club, comply with these Rules and the terms of membership and shall do nothing to bring the Club into disrepute.

Subscribing Members

D.5 Subject to Rules D.9 and D.10, those persons who have completed the relevant membership application or renewal process (as applicable) and paid the applicable subscription shall be deemed to be members of the Club and shall be issued with a current Club membership card or other appropriate proof of membership.

Life and Honorary Members

D.6 Upon the recommendation of a committee of the President and not less than three past Presidents convened by the President, the Board may elect:

- (a) to life membership, any Member who has made an outstanding contribution to climbing or related activities or the Club; and
- (b) to honorary membership, any person who is not a Member and who has made an outstanding contribution to climbing or related activities or the Club.

D.7 Life Members shall be exempt from the payment of subscriptions but otherwise enjoy all rights of subscribing Members and be issued with a current Club membership card or other appropriate proof of membership.

D.8 Honorary Members shall be exempt from the payment of subscriptions and be issued with a current Club membership card or other appropriate proof of membership but honorary Members shall have no voting rights and no right to hold a Board or other Club position. Nothing in this Rule D.6 prevents any honorary Member from also being a subscribing Member.

Cessation of membership

D.9 The membership of any Member shall cease if:

- (a) in the case of a subscribing Member, that Member fails to renew his/her subscription in accordance with the membership application and renewal process set by the Board under Rule D.3; or
- (b) in the case of any Member:
 - (i) that Member dies;
 - (ii) that Member resigns from the Club by giving the National Office written notice to that effect; or
 - (iii) that Member's membership is terminated in accordance with Rule D.10, and in each case no subscription refund shall be paid.

D.10 If, for any reason whatsoever, the General Manager has reasonable grounds to believe that a Member has committed serious misconduct

or has committed a material breach of the Rules or the terms of membership the following process shall apply:

- (a) The General Manager may give written notice of the alleged misconduct or breach to the relevant Member ("the Breach Notice"). The Breach Notice must describe all relevant circumstances, the steps and time period for addressing or making good the alleged misconduct or breach and the consequences of failing to do so.
- (b) If the Member does not comply with the Breach Notice, the General Manager may at his/her discretion but having regard to any explanation provided by the Member, suspend the Member's membership by giving the Member written notice ("Suspension Notice"), which takes immediate effect and applies for the suspension period specified in that notice (which shall not exceed 6 months).
- (c) If the General Manager considers that the Member's alleged misconduct or breach warrants termination of membership or if the Member wishes to appeal the Suspension Notice, the matter shall be referred to the Board and in either case the Member shall have the right to be fairly heard at a Board meeting within a reasonable time. The Member may provide a written submission explaining, excusing or justifying the relevant conduct (together with any supporting information) to the Board in advance of the meeting.
- (d) The Board shall determine the process for considering any such matter. This may include (without limitation) the right to question the Member or the General Manager in relation to the Breach Notice.
- (e) The Board shall by majority vote decide whether to uphold the Suspension Notice or terminate the Member's membership. The Board's decision will be final.

E. GOVERNANCE

Board composition

- E.1 The Club shall have a governance board, comprising no fewer than five (5) and no more than eight (8) Members as follows:
 - (a) President;
 - (b) for the first year of a President's term, Immediate Past President;
 - (c) for the final year of a President's term, President Elect;
 - (d) two (2) Section Representatives appointed in accordance with Rule F.10; and
 - (e) four (4) ordinary Board members elected in accordance with Rules E.11-

E.16 or, if applicable, appointed in accordance with Rule E.7.

The General Manager cannot be a Board member but may attend Board meetings as required by the Board.

E.2 All Board members must be subscribing or life Members.

Alternates

E.3 Each Board member may, at any time by written notice to the Board, appoint a person who is not already a Board member and who is approved by a majority of the Board (such approval not to be unreasonably withheld) to act as an alternate for that Board member, either for a specified period, or generally during the absence or inability to act from time to time of that Board member.

E.4 The appointment of any alternate under Rule E.3 may be revoked at any time by written notice of the Board member in whose place the alternate acts, and is automatically revoked when the Board member in whose place the alternate acts vacates his/her position.

E.5 Unless otherwise provided by the terms of the appointment, when acting in his/her capacity as an alternate, an alternate appointed under Rule E.3:

- (a) has the same rights, powers and privileges (including the power to sign Board resolutions) of the Board member in whose place s/he acts;
- (b) must discharge all the duties and obligations of the Board member in whose place s/he acts;
- (c) is not deemed to be the agent of the Board member in whose place the alternate acts, and these Rules shall be applied accordingly.

Term

E.6 The term of each Board member shall be:

- (a) for the President Elect, the period between 1 October of the year of election as President Elect and his/her term as President commencing;
- (b) for the President, two (2) years, starting on 1 October of the year following the year of his/her election as President Elect;
- (c) for the Immediate Past President, one (1) year, starting immediately on expiry of his/her term as President;
- (d) for Section Representatives, in each case for such period determined by the Section Council; and
- (e) for all ordinary Board members, two (2) years starting on 1 October of the year of election of the relevant Board member.

E.7 If:

- (a) any Board member vacates his/her Board position for any reason before

expiry of its term, subject to Rules E.7(b) and E.7(c) the Board may appoint another Member to fill that vacancy for any period up to the end of that term;

- (b) either the President Elect or President position is vacated, no appointment under Rule E.7(a) shall be made if the Board considers that it is reasonable, having regard to the circumstances, to hold a by-election under Rule E.16 instead; and
- (c) a Section Representative vacates his/her Board position for any reason, the Section Council shall appoint another Section Representative.

E.8 Excluding any temporary appointment under Rule E.7, no Member may occupy the position of President Elect, President or Immediate Past President more than twice provided that any Member's second term as President Elect must not commence earlier than eight (8) years after the end of that Member's first term as Immediate Past President. Otherwise, there is no limit on the number of terms that any Member may hold a Board position.

Indemnity, insurance, remuneration

E.9 The Club shall:

- (a) indemnify each Board member and officer of the Club for any loss, cost or expense arising directly or indirectly from any act or omission by that person when acting for and on behalf of the Club except to the extent such loss, cost or expense arises from a wilful default by that person; and
- (b) hold and maintain with a reputable insurer liability insurance on reasonable commercial terms to reasonably support the indemnity in Rule E.9(a).

E.10 Board members shall not be paid by the Club for their work as Board members.

Board elections

E.11 Subject to Rules E.7 and E.16, each President Elect and all ordinary Board members shall be elected by the Members.

E.12 The Board shall oversee all Board elections, including approving the means of voting. The Board shall appoint two (2) Board members to work with the General Manager to ensure that elections are conducted fairly and in accordance with these Rules. The election process is as follows:

- (a) In any year where the term of one or more elected Board positions fall due for election in accordance with Rule E.6, the General Manager shall, not later than 1 June of that year, by written notice to all Members:
 - (i) advise the Board positions requiring election;
 - (ii) advise what skills and competencies the Board has identified as necessary

- or desirable for those Board positions; and
 - (iii) call for nominations of candidates for election to those Board positions.
 - (b) Nominations must be made to the General Manager not later than three (3) weeks after the date of the General Manager's notice under Rule
- E.12(a). Nominations must be made in a form approved by the Board and should require each candidate to specify the credentials for, and intentions of, their candidacy.
- (c) Not later than 1 July of that year, the General Manager shall, by written notice to all Members:
 - (i) circulate a list of all candidates for the Board positions requiring election, together with all relevant details of their candidacies;
 - (ii) describe the means of voting (as approved by the Board) and the last date by which votes can be cast (which shall be not later than 1 August of that year), so that Members are able to vote.
 - (d) Immediately following the last date by which votes can be cast, the General Manager shall oversee vote counting. The validity of any vote shall be in the absolute discretion of an independent scrutineer appointed by the Board.
 - (e) The General Manager shall advise all Members by written notice of the successful candidate(s) for all Board positions for which the election was held.
- E.13 Each Member shall be entitled to one vote for each of the Board positions for which an election is held.
- E.14 For:
- (a) the position of President Elect, the candidate with the most votes cast in his/her favour will take that position for the term specified in Rule E.6(a); and
 - (b) all ordinary Board positions, the candidate with the most votes cast in his/her favour will take that position for the term specified in Rule E.6(e) unless that candidate has already taken another ordinary Board position in which case the candidate with the next most votes will take that position.
- E.15 The Board may from time to time convene a Nomination Committee, comprising Members chosen by the Board, to assist the Club to identify and prepare candidates for nomination for Board positions.
- E.16 The Board shall conduct a by-election if it determines it is reasonable to do so under Rule E.7(b). In that event, the Board shall:
- (a) appoint a Board member to perform the

functions of the vacant position(s) on an interim basis; and

- (b) determine and promptly implement the voting process for such by-election, which shall adhere to the process described in Rule E.12 so far as it is reasonably practicable in the circumstances.

Powers, responsibilities

E.17 The Board has all the powers of the Club and responsibility for overall management, strategy and policy making for the Club except where the Board's power is limited by these Rules. Without limiting the foregoing, the Board shall:

- (a) govern and control the Club;
- (b) carry out the purposes of the Club;
- (c) carry out strategic planning for the Club;
- (d) manage the Club's financial affairs, including without limitation setting an annual budget for the Club, making investments, divestments, borrowing money and providing security for that;
- (e) establish and disestablish sub-committees to deal with specific Club activities and requirements;
- (f) oversee the work of the General Manager;
- (g) set dates, times and agendas for Club Meetings;
- (h) determine Club membership subscriptions, terms and processes; and
- (i) ensure that all Members follow these Rules.

E.18 In discharging its responsibilities under Rule E.17(c), the Board must:

- (a) so far as is reasonably practicable, at all times have an operative strategic plan, which must describe the strategic assets and objectives of the Club for the plan period;
- (b) before adopting, amending or replacing a strategic plan, consult in good faith with Members by:
 - (i) issuing reasonable details of the proposed plan or amendments to Members;
 - (ii) providing Members with a reasonable opportunity to make submissions on the proposed plan or amendments; and
 - (iii) having regard to Member submissions received when deciding whether to adopt, amend or replace a strategic plan;
- (c) circulate to Members its operative strategic plan; and
- (d) report six (6) monthly to Members on Club performance against its strategic plan.

E.19 For each sub-committee established under Rule E.17(e), the Board shall:



Nepal. Photo Ed Laurensen

- (a) determine the composition of that sub-committee, which must comprise Members and must include at least one Board member;
- (b) appoint a convenor for that sub-committee who shall report to the Board on the activities of that sub-committee as and when required by the Board; and
- (c) from time to time, determine the powers and responsibilities of that subcommittee.

E.20 As directed by the Board, Board members may work with Club staff in the management of the Club's activities.

Meetings

E.21 The Board shall hold at least five (5) meetings each calendar year, at least two (2) of which must be in person, with the General Manager and other relevant staff in attendance as required.

E.22 The Board shall determine the date, time and place for, and matters for consideration at, Board meetings provided no meeting may occur unless written notice of that meeting ("Meeting Notice") has been sent to each Board member:

- (a) within a reasonable period prior to the relevant meeting;
- (b) with reasonable details of the date, time and place for, and the matters for consideration at, the relevant meeting.

E.23 No matter (other than those matters described in the relevant Meeting Notice) may be considered at a Board meeting unless the Board votes in favour of considering such matter and provided that matter is not a matter to which Rule E.31 applies.

E.24 Board meetings shall be chaired by the President or, in his/her absence or withdrawal, by such other Board member as the meeting decides.

E.25 A quorum for a Board meeting shall be five (5) Board members.

E.26 If within half an hour after the time appointed for a meeting a quorum is not present the meeting shall stand adjourned to a date, time and place determined by the Chair (acting reasonably) and if at such adjourned meeting a quorum is not present the meeting shall be dissolved without any further adjournments.

E.27 Only Board members present at a Board

meeting may vote at that meeting.

E.28 Minutes must be kept of all Board meetings.

E.29 Subject to these Rules, the Board may regulate its own procedures.

Decisions

E.30 Decisions of the Board bind the Club, unless the Board has exceeded its authority in terms of these Rules. All Board decisions shall be made:

- (a) at a Board meeting, by vote recorded in the minutes of that meeting;
- (b) by signed Board resolution; or
- (c) in circumstances where the Chair determines that it is not reasonably practicable to comply with Rule E.30(b), approval communicated by way of email or other digital means in accordance with a protocol approved by the Board.

E.31 Any decision to carry out any of the following matters requires, in the case of voting under Rule E.30(a), the vote in favour of at least eighty five percent (85%) of those Board members entitled to vote at the relevant meeting and, in the case of voting under Rule E.30(b) or E.30(c), the unanimous vote in favour of all Board members:

- (a) any dealing (other than a minor or routine dealing) with a Strategic Asset;
- (b) any decision to cease or fundamentally alter any significant Club activity;
- (c) any one-off capital expenditure or series of related capital expenditures exceeding an amount equal to 10% of the Club's assets;
- (d) assumption of any actual or contingent liability or series of related actual or contingent liabilities (whether by contract or otherwise) where the Club's total financial exposure exceeds an amount equal to 10% of the Club's assets;
- (e) any asset disposal by the Club where the value of the relevant asset or series of related assets exceeds an amount equal to 10% of the Club's assets; or
- (f) any transaction or series of related transactions between the Club and a Member (whether made with that Member directly or indirectly, including with any company or other entity in which that Member has a controlling interest) with a total financial value or cost to the Club exceeding \$10,000.

E.32 Any decision to which Rule E.31(a) applies must also be consistent with any operative Club strategic plan.

E.33 Unless otherwise specified in these Rules, all other decisions of the Board require, in the case of voting under Rule E.30(a), the vote in favour of a majority of those Board members entitled

to vote at the relevant meeting and, in the case of voting under Rule E.30(b) or E.30(c), the unanimous vote in favour of all Board members.

E.34 Each Board member has one vote on each matter for voting except for the Chair who, except in respect of any vote under Rule E.31, has a second or casting vote.

Conflicts of interest

E.35 A Board member must, immediately on becoming aware that s/he is interested in a transaction or proposed transaction with the Club, disclose that interest and cause it to be entered in an interests' register prepared and maintained by the Club.

E.36 For the purposes of Rule E.35, a Board member is 'interested' in a transaction or proposed transaction if the Board member will or may, directly or indirectly (including without limitation by way of personal relationship, corporate interest or other legal or beneficial interest), derive a material tangible or intangible benefit from the transaction.

E.37 A failure by a Board member to comply with Rule E.35 shall constitute serious misconduct for the purposes of Rule D.10.

E.38 A Board member who is interested in a transaction entered into by the Club, or to be entered into by the Club may not:

- (a) vote on a matter relating to the transaction;
- (b) be counted as being present at a Board meeting for the purposes of a quorum; or
- (c) participate in the discussions, deliberations or decision of the Board in relation to the transaction.

President

E.39 The President is responsible for:

- (a) promoting the purposes of the Club;
- (b) ensuring that the Rules are followed;
- (c) convening and chairing Board meetings; and
- (d) ensuring that the Board:
 - (i) reports to Members on the operations of the Club at each Annual General Meeting;
 - (ii) circulates to Members its operative strategic plan; and
 - (iii) reports six (6) monthly to Members on Club performance against its strategic plan.

General Manager

E.40 The Club may employ a General Manager to assume such responsibilities as the Board may delegate to that person from time to time. All delegations shall be recorded in a schedule of authority.



- E.41 The General Manager shall report to the Board.
- E.42 Subject to Rule E.40, the General Manager shall be responsible for the day to day operations of the Club, manage all Club staff, ensure that the National Office as a whole acts within these Rules, implement all directives, policies, strategies, plans and budgets adopted by the Board, and ensure the Club's compliance with all relevant legal requirements in respect of all Club activities.
- E.43 The Board shall review the performance of the General Manager at least annually, and shall make any salary adjustment or take any other action (including disciplinary action) that may be necessary arising from this review, or from any other performance-related matter or work misconduct.
- E.44 The General Manager shall review the performance of all Club staff at least annually and shall, subject to consultation with the Board, have the authority to make any salary adjustment within the year's budget, or take any other action (including disciplinary action) which may be necessary arising from these reviews or from any other performance-related matter or work misconduct.
- and Treasurer and three (3) other Members. The President shall be a member ex officio of all Section committees of the Club.
- F.6 Section committee members must be subscribing or life Members and must be affiliated to the relevant Section.
- F.7 Each Section shall hold an annual general meeting at least one calendar month before the Club's Annual General Meeting, for the purpose of:
- (a) presenting and approving the annual Section report and financial statements, which must be sent to National Office promptly after approval; and
 - (b) electing Section committee members.
- F.8 Only Members who are affiliated to a Section may vote at that Section's annual general meeting.

Section Council

F. SECTIONS, SECTION COUNCIL

Section establishment

- F.1 The Board may, from time to time, establish, alter or disband geographically based Sections. Unless otherwise approved by the Board, Sections may not incorporate or otherwise assume legal independence from the Club.
- F.2 Each Section must comply with any direction given to it by the Board.
- F.3 Sections may make their own terms of reference, provided such terms are consistent with these Rules.
- F.4 On membership application or renewal (as applicable), a Member may choose to affiliate with any Section or, if none is chosen, one will be assigned by the National Office.

Section governance

- F.5 Each Section shall be managed by a Section committee consisting of at least a Chairperson
- F.9 The Board shall establish a Section Council, comprising the President and President Elect or Immediate Past President (as applicable) and a delegate from each Section.
- F.10 Each Section delegate on the Section Council:
- (a) shall be appointed by the relevant Section committee from time to time and notice of any appointment shall be given to the President and all other Section delegates as soon as reasonably practicable; and
 - (b) may not serve as a Section delegate on the Section Council and as a member of the Board (except as a Section Representative) at the same time.
- F.11 The Section Council shall provide a forum for Section delegates to create intersectional relationships, share Section initiatives, discuss Club matters of interest to or that have an impact on Sections and to promote communication between Section delegates and the Board regarding key issues. The Section Council shall perform the following functions:
- (a) appoint Section Representatives to the Board;

- (b) inform the Board of significant issues at Section level including the impact of Board decisions at Section level;
- (c) provide input and advice to the Board regarding the development of policies that affect the membership of the Club; and
- (d) provide the Sections with information concerning the plans, priorities and decisions of the Board.

Section Council meetings

- F.12 The Section Council shall appoint a Chair to organise and chair meetings.
- F.13 The Section Council shall hold at least two (2) meetings each calendar year, one (1) of which must be in person, at a time and place to be determined by the Chair of the Section Council. The General Manager shall be entitled to attend any Section Council meeting as an observer.
- F.14 The Chair of the Section Council shall ensure that written notice of a Section Council meeting is sent to the President, the General Manager and each Section delegate within a reasonable period prior to the relevant meeting.
- F.15 A quorum for a Section Council meeting shall be half of the Section delegates.
- F.16 Decisions of the Section Council shall be by majority vote. Only Section delegates present at a Section Council meeting may vote at that meeting. The Chair has a second or casting vote.
- F.17 Minutes must be kept of all Section Council meetings.
- F.18 Subject to these Rules, the Section Council may regulate its own procedures.

G. CLUB MEETINGS

Annual General Meeting

- G.1 Each year, an Annual General Meeting shall be held as soon as possible (but in any event no later than 5 months) after the end of the Club's financial year.
- G.2 The business of an Annual General Meeting shall be:
 - (a) to receive any minutes of the previous Club Meeting;
 - (b) to receive the President's annual report on the business of the Club;
 - (c) to receive the Board's report on the finances of the Club, and the annual financial statements;
 - (d) to consider any motion that has been validly submitted for decision;
 - (e) to appoint an auditor or reviewer for the following financial year; and
 - (f) to address any other matter that concerns the Club.
- G.3 Subject to these Rules, the Board shall

determine the date, time and place for, and the business for, an Annual General Meeting.

Special General Meeting

- G.4 A Special General Meeting may be called by the Board at any time, in which case the Board shall determine the time and place for, and the business for, that meeting.
- G.5 The Board must call a Special General Meeting if the General Manager receives a written request signed by at least 5% of Members, specifying the business for consideration at that meeting.

Notice

- G.6 As directed by the Board, the General Manager shall give all Members not less than twenty eight (28) days written notice of a Club Meeting. Such notice must state the time and place, and the business to be transacted at, that meeting.
- G.7 If the General Manager has given notice as required by Rule G.6 and in accordance with Rule I.4 to all Members in good faith, the Club Meeting and its business will not be invalidated because one or more Members do not receive the notice.

Conduct of Club Meetings

- G.8 All Members may attend and, subject to Rule D.8, vote at Club Meetings. Unless by proxy in accordance with Rule G.16, Members not present at a Club Meeting may not vote.
- G.9 A quorum for a Club Meeting is twenty five (25) Members present in person or by proxy.
- G.10 All Club Meetings shall be chaired by the President. If the President is absent, the Members present at that meeting shall elect a Member present to chair that meeting. Any person chairing a Club Meeting has a casting vote.
- G.11 If, within half an hour after the time appointed for a Club Meeting, a quorum is not present the meeting, if convened upon requisition of Members under Rule G.5, shall be dissolved. In any other case it shall stand adjourned to a day, time and place determined by the chair and, if at such adjourned meeting a quorum is not present, the meeting shall be dissolved without any further adjournment.
- G.12 The chair of any Club Meeting at which a quorum has been reached may, with the consent of Members present at that meeting, adjourn the meeting to a different time or place but no business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place and provided a quorum is present at that adjourned meeting.
- G.13 Minutes of Club Meetings shall be kept and sent to all Members for confirmation at the next Club Meeting.

Motions, voting

G.14 Unless otherwise specified in these Rules, a motion voted on at a Club Meeting is carried if a majority of those Members present in person or by proxy and entitled to vote at the relevant meeting vote in favour of it.

G.15 On any motion at a Club Meeting, the chair shall in good faith determine whether the vote shall be taken by:

- (a) voices;
- (b) show of hands; or
- (c) secret ballot.

However, if any Member demands a secret ballot before a vote by voices or show of hands has begun, voting must be by secret ballot.

G.16 Any Member unable to attend a Club Meeting may vote by proxy, written notice of which must be received by the General Manager at least one (1) business day before that meeting. The proxy notice must nominate another Member attending the relevant Club Meeting to act on that person's behalf.

G.17 Any Member may request that a motion be voted on at a particular Club Meeting, by giving written notice of the proposed motion (together with any supporting information) to the General Manager at least thirty five (35) days before that meeting.

G.18 Subject to Rule 1.7(b), if the motion is signed by at least 5% of Members eligible to vote, it must be put to a vote at the next Club Meeting. In all other cases, the Board may in its absolute discretion decide whether the motion will be put to a vote at the next Club Meeting.

G.19 Notwithstanding any other Rule, the Board may, if it considers that it would be in the best interests of the Club or Members, determine that any Club Meeting motion should be the subject of a postal vote of Members. In that event:

- (a) Members will not be entitled to vote on the motion at a Club Meeting.
- (b) the Board shall oversee the postal vote, including approving the means of voting. The Board shall appoint two (2) Board members to work with the General Manager to ensure that the vote is conducted fairly and in accordance with these Rules.
- (c) written notice of the vote shall be sent to Members, clearly indicating the motion to be voted on, the manner of voting and the date by which votes must be received by the National Office. Votes may be sent by post, email or such other form of digital communication as may be approved in advance by the Board.
- (d) immediately following the last date by which votes can be cast, the General

Manager shall oversee vote counting.

The validity of any vote shall be in the absolute discretion of an independent scrutineer appointed by the Board. The General Manager shall promptly report the result of the vote to the Board.

- (e) unless otherwise specified in these Rules, the motion is carried if a majority of the votes cast in a postal vote are in favour of it.

G.20 Any motion validly passed at a Club Meeting or by postal vote under Rule G.19 shall bind the Club.

H. CLUB FINANCES**Financial reporting**

H.1 The financial year of the Club begins on 1 July of every year and ends on 30 June of the next year.

H.2 The Club's annual financial statements shall be subject to either audit or review by a member of the Chartered Accountants Australia and New Zealand, as appointed in accordance with Rule G.2, whose report shall be included in the annual report.

H.3 Copies of the Club's annual financial statements shall be included with the annual report sent to Members with the notice of the Annual General Meeting, together with the relevant audit or review report (as applicable). If the statements are not audited or reviewed when sent the relevant audit or review report (as applicable) shall be presented at the Annual General Meeting.

H.4 Accounts shall be prepared in accordance with Chartered Accountants Australia and New Zealand standards.

H.5 A statement detailing investments and reserve funds held shall be included in the notes to the financial statements.

H.6 Club accounts shall be filed and copies retained, as required by law.

Use of Club funds

H.7 The Board shall control all Club funds and shall only use them if:

- (a) it is for a purpose of the Club;
- (b) it is not for the personal or individual benefit of any Member; and
- (c) that use has been approved by either the Board or by majority vote at a

Club Meeting

H.8 The Board shall ensure that appropriate banking arrangements and financial controls are established and maintained for the management of Club funds.

H.9 When making investments, the Board shall act prudently to:

- (a) optimise investment returns while balancing risk and return considerations;
- (b) ensure that, across any portfolio of Club investments, there is adequate liquidity for the Club's needs; and
- (c) preserve capital invested and, where possible, achieve capital growth.

H.10 The Board may, as it deems necessary and on reasonable commercial terms, borrow money in the name of the Club and give security over Club assets for the repayment of the sums borrowed and interest thereon.

Section funds

H.11 The Board may, from time to time, fix a levy on Members to fund the activities of one or more Sections or otherwise make distributions to one or more Sections for that purpose. If a Section levy is fixed by the Board, payments received by the National Office from Members affiliated with a particular Section shall be distributed to the relevant Section at reasonable intervals.

H.12 Sections shall ensure that appropriate banking arrangements and financial controls are established and maintained for the management of Section funds, including those directed by the Board from time to time.

H.13 Subject to Section rules and any direction of the Board, each Section committee shall manage the use of Section funds, having regard to the Club's purposes.

I. GENERAL

Contracting

- I.1 Contracts and other enforceable obligations in writing shall be executed by the Club:
 - (a) by affixing the common seal of the Club to the document pursuant to a resolution of the Board, in the presence of two members of the Board, each of whom shall sign the document to which the seal is affixed; or
 - (b) if the document is not required to be executed under common seal, by a Board member or the General Manager, in each case signing on behalf of the Club pursuant to authorisations and delegations approved by the Board.
- I.2 The common seal of the Club shall be held in the National Office.

Minutes

- I.3 The Board shall ensure that the minutes of all Club Meetings and Board meetings (including the meetings of any Board committees) are properly recorded and stored.

Notices

- I.4 Where written notice to any Member can or must be given under these Rules, such notice may be:

- (a) delivered to that Member;
- (b) posted to that Member's postal address, as provided by that Member on membership application or renewal; or
- (c) sent by email to that Member's email address, as provided by that Member on membership application or renewal.

I.5 Except in the case of manifest error, a notice sent by post is deemed to have been received four (4) business days after it is posted. A notice sent by email is deemed to have been received on the working day following the day on which it was sent.

I.6 Notice periods specified in these Rules exclude the day on which the notice is received or deemed to be received, and the day of the meeting.

Rules changes

- I.7 Subject to Rule I.10, the Club may change these Rules:
 - (a) subject to Rule I.7(b), at a Club Meeting by a resolution passed by a twothirds majority of those Members present in person or by proxy and entitled to vote at that meeting;
 - (b) if the Board reasonably considers that a proposed rule change would, if adopted, result in a fundamental change to the Rules, the change will be subject to a postal vote of Members under Rule I.11.
- I.8 The Board or any Member may propose a Rule change motion in accordance with Rules G.3, G.4 or G.17.
- I.9 When a Rule change is approved under Rule I.7, it shall not take effect until it has been filed with and registered by the Registrar of Incorporated Societies.
- I.10 No motion or vote to change the amateur sports promotion status of the Club shall be valid.
- I.11 If a postal vote of Members is required to decide on a proposed Rule change:
 - (a) The Board shall oversee the postal vote, including approving the means of voting. The Board shall appoint two (2) Board member to work with the General Manager to ensure that the vote is conducted fairly and in accordance with these Rules.
 - (b) Written notice of the vote shall be sent to Members, clearly indicating the rule change(s) to be voted on, the manner of voting and the date by which votes must be received by the National Office. Votes may be sent by post, email or other form of digital communication as may be approved in advance by the Board.
 - (c) Immediately following the last date by which votes can be cast, the General Manager shall oversee vote counting.

The validity of any vote shall be in the absolute discretion of an independent scrutineer appointed by the Board. The General Manager shall promptly report the result of the vote to the Board and Members.

- (d) The proposed change must be approved by a majority of two thirds of the votes cast in a postal vote.

Winding up

I.12 Provided all its liabilities have been discharged, the Club may be put into liquidation if the Club, at a Club Meeting, passes a resolution appointing a liquidator, and the resolution is confirmed at a subsequent Club Meeting called for that purpose and held not earlier than thirty

(30) days after the date on which the resolution to be confirmed was passed and the provisions of the Incorporated Societies Act 1908 shall apply to such resolutions and the liquidation of the Club.

- I.13 After being put into liquidation the funds and property of the Club shall be paid or transferred to an incorporated society or societies which have objects similar to those of the Club, as set out in the resolution referred to in Rule I.12.
- I.14 No resolution to put the Club into liquidation shall be valid unless it determines to which incorporated societies the Club's funds and property are to be paid or transferred.
- I.15 On liquidation, no distribution may be made to any Member.



Photo Tom Hoyle



Photo Lachlan Gardiner



NEW ZEALAND
ALPINE CLUB